

19th May, 2021

Dear Councillor,

I hereby give notice that the Annual Statutory Meeting of Llandybie Community Council will be held on Microsoft Teams on **Wednesday, 26th May, 2021 at 6.30 p.m.**

This will be followed by the Ordinary Meeting (agenda overleaf) and a Planning Committee meeting.

I look forward to seeing you there.

Yours sincerely,

Stuart Griffith
Clerk

AGENDA

1. To receive apologies for absence
2. Declarations of interest
3. Chairman's Annual report
4. Appointment of Chair
5. Appointment of Vice-chair
6. Appointment of committees
7. Appointment of representatives to serve on outside bodies
8. To agree Council Meeting dates for the year 2021/22 and the 2022 Annual Statutory Meeting
9. Signatories for Council accounts

AGENDA FOR ORDINARY MEETING

1. To receive apologies for absence
2. Declarations of interest
3. To confirm if accurate the following minutes:

Minutes of the Ordinary Meeting of Council held on the 28th April, 2021
Minutes of the Planning Committee meeting held on the 28th April, 2021

4. Matters arising from the minutes
5. Correspondence
 - (a) Police crime reports
 - (b) Community Pharmacy services survey
6. Clerks' report
7. Financial Matters
 - Payment of accounts
 - Approval of Council budget to 30/4/2021
 - Internal auditor's report
 - Approval of Annual Governance Statement 2020/21
 - Approval of Accounting Statements on Annual Return 2020/21
 - Re-appointment of internal auditor for 2021/22
8. Request for information on Section 106 agreements from County Councillors
9. Reports on seminars / joint meetings
10. Date of the next ordinary meeting

Note: a Planning Committee meeting will be held after the Ordinary Meeting of Council to consider planning applications received by the Local Planning Authority