

Minutes of the Ordinary Meeting of Llandybie Community Council held via Microsoft Teams on Wednesday, 27th May, 2020 at 6.30 p.m.

Present

Councillors	R. A. Davies	Mrs Ll. Latham	Mrs J.E. Collins
	W.D. Evans	Mrs C. Thomas	Mrs A. Evans
	I. Rh. Llewelyn	S. J. Roberts	P.H. Roberts
	Mrs K.D. L. Davies	C.J. Harris	Mrs Ll. Hindley
	D. Nicholas	Mrs S.E. Thomas	B. Rees

Apologies

Councillors	D. Hopkins	A.W Jones	E.W Nicholas
	N. Evans		

713.

Declarations of interest

There were none

714.

MINUTES

The Minutes of the following meetings as circulated were considered:

Minutes of the Ordinary Meeting of Council held on 6th May, 2020

Minutes of the Planning Meeting of Council held on 6th May, 2020.

The Chair asked the attendees if there were any issues and it was **resolved** to approve the Minutes of these meetings as a true record. It was further **resolved** to confirm the recommendations of the committees.

715.

MATTERS ARISING FROM THE MINUTES

There were none.

CORRESPONDENCE

716.

Police reports

No reports had been received from the Neighbourhood Policing Teams.

|

717.

CLERK'S REPORT

a) Postponement of Statutory meeting

The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 came into force on the 22nd April, 2020.

Chair

Part 3 of this Act removes the requirement for a Community Council to hold the annual meeting in May 2020 and to retain the current Chair and committee structure until May 1st, 2021 at the very latest, or until the Council otherwise agree.

The Chairman's official year in office is due to expire on the 27th May, 2020 and it has been normal practice that the current vice chair to be proposed and seconded by two Members of the Council to act as Chair for 2020/2021. The Clerk had spoken to both, and they are happy to continue in their current roles until a decision is made when normal meetings resume.

The decision on extending the term of officials and committees does not require any formal Council resolution and is ultimately a decision for the Clerk of the Council as the Proper Officer. However, the Clerk had received a majority confirmation from the Members that they were agreeable to this.

The Members **resolved** that :-

- a) The Chair and Vice Chair remain in office
- b) The membership of each committee remains unaltered
- c) External Body representation remains unaltered
- d) Ordinary Council meeting would continue as per Minute 527
- e) Bank signatories remain unaltered

This would remain until May 1st, 2021 at the very latest, or until the Council otherwise agree.

b) Public Rights of Way

1) Footpath 51/74 at Llandybie

The landowner had contacted Carmarthenshire Council to notify them of some subsidence on this footpath which runs from Coedfryn farm to the railway crossing. The issue had been inspected and reported as minor subsidence at present and appropriate safety barriers to protect the public were to be erected for the short term.

The landowner had agreed to undertake the repairs but to allow him to do so a short 3 day closure of the path would be necessary. The County Council had erected notices to warn the public of the closure and the work had started on Tuesday 26th May, 2020.

2) Footpath 51/5 at Cwmgwili

Councillor P. H. Roberts had reported two large fallen branches on this footpath which was a danger to any member of the public using the footpath. The Clerk had asked Dynevor Trees to remove the obstacle and this had been done satisfactorily the following day.

The work had been satisfactorily completed at cost of £170 and it was **resolved** that the invoice should be paid

Chair

3) Footpath 51/120 at Llandybie

Councillor Mrs Ll. Latham had reported that despite this footpath being closed to the public, information signs had been removed from both ends of the path, and the pedestrian gate was unlocked. Additionally, the main road gate was sometimes open as a result of the landowner using the bridge to access his land. The bridge has visible holes on the surface and is a real danger to pedestrians crossing it. The Clerk had informed the County Council Rights of Way team, who had visited to erect further signage and padlock the pedestrian gate. Costings had been requested for the repair of the bridge or for providing a replacement.

c) Saron Park

The Clerk had asked three contractors to quote for a replacement knee rail fence at Saron park to separate the car park from the changing room area. The cheapest quote had been received from MBP Fencing at £840 plus VAT. This work had been identified at the November Community Development meeting and satisfactorily completed.

The invoice had been paid after discussion with the Chair.

d) Penybanc Park

The Clerk had received three tenders for the work at Penybanc Park. The tender had asked for the supply and installation of approved play equipment, resurfacing underneath the equipment, together with drainage and timber edging. The tenders had been opened by the Chairman and Clerk and scored as per the tender requirements.

The most competitive tender both in terms of price and quality of submission had been received from Sunshine Playgrounds Ltd with a quoted price of £41953.50 plus VAT.

It was **resolved** that Sunshine Playgrounds should be awarded the contract with the Clerk to take further guidance on disabled access to the park and the possibility of cutting overhanging trees from a neighbouring property.

Replacement parts for various items of equipment had been sourced from Fenland Leisure Ltd at a cost of £1800.50 plus VAT.

It was **resolved** that this invoice should be paid on presentation.

e) Wild flowers

The Clerk had been in discussion with Wrenvale Nurseries on renewing those sites which had been planted last year. However, he had made aware that Carmarthenshire County Council had reduced the grass cutting on road verges and that there was no guarantee that the grass areas surrounding the flower beds would be cut. The Clerk

Chair

had only agreed that the areas at Penygroes park would be planted as the grass cutting was controlled by the Community Council SLA with CCC, and additionally four trees which had been agreed last year but did not get planted due to poor quality, would also be planted.

f) Tree Surveys

The Clerk had asked Aber Landscapes Ltd to undertake the annual tree survey report at the parks. A comprehensive report had been received last year and a recommendation had been given that annual inspections continue with remedial work undertaken where necessary. An invoice for £750 plus VAT had been received for the work.

The reports show that there is no immediate at any of the parks. There is one High Risk at Cwmgwili

Cwmgwili – removal of a low hanging limb for a tree close to the park entrance

There are Medium risks at :-

Derwydd – Ash Die Back disease on one tree

Penygroes - remove fallen branches from hedgerow leading to children's play area

- reduce tree size by a third at the main entrance to the park due to significant lean
- crown lift the hedgerow along the green fencing bordering the cycle park
-

There are low risk issues present at most of the parks and the Clerk will now obtain quotations for the residual work recommended.

718.

FINANCIAL MATTERS

(i) Payment of accounts

The following invoices had been received in May 2020 and been paid after discussion with the Chair.

5161	Amanwy	Donation	£200.00
	Development Services		
5162	Ammanford Food	Donation	£500.00
	Bank		
5163	EDF	Llandybie MUGA	£13.06
5164	EDF	Llandybie – Bowls Shed	£20.39
5165	EDF	Llandybie Pavilion	£27.50
5166	EDF	Capel Hendre park	£13.06
5167	MBP Fencing	Replace and repair damaged	£1620.00
		MUGA panels at Llandybie	
		and Penygroes parks	

Chair

27th May, 2020

5168	MBP Fencing	Reset junior rugby posts at Penygroes park	£144.00
5169	MBP Fencing	New fence at Saron park	£1008.00
5170	Thesaurus Software Ltd	Renewal of Brightpay 2020/21 licence	£178.80
5174	EDF	Penygroes park	£9.93

The following invoiced had also been received :-

5171	S Griffith	Salary and use of home as office allowance May 2020	£2191.56
5172	R Thomas	Salary and use of home as office allowance May 2020	£635.40
5173	HMRC	May 2020	£867.28
5175	Martin Davies	Translation of Ordinary and Planning Minutes for 6/5/20	£177.15
5176	Aber Landscapes Ltd	Tree surveys at 10 parks	£900.00
5178	Dynevor Tree Services	Tree clearance on FP 51/5 at Cwmgwili	£170.00
5179	Jeff's Tipper Hire	Water hygiene duties at Public Conveniences during May 2020	£168.00
5180	Welsh Water	Saron pavilion 27/11/19 to 20/5/20	£131.00
5181	Morgan and Morgan	Printer Ink	£75.00

Members **resolved** to retrospectively approve the payments agreed by the Chair.

(ii) Monthly monitoring of the budget - April 1/4/20 to 30/4/20

2020/21		
Estimate	Actual YTD	
£	£	
180,000	60,000	Precept
150	10	Interest: Lloyds
400	0	Interest: investment accounts
3000	3,000	Rights of way
4700	0	Hire Agreements
<u>188,250</u>	<u>63,010</u>	
45,889	3,695	Staffing
17,650	698	Premises
4,750	1,474	Office Services
3,100	0	Member costs
10,000	672	Services and Subscriptions

Chair

27th May, 2020

}	18,000	500	Section 137
			Payments under other
		0	powers
		0	Public open spaces
		0	Village halls
}		0	Burial grounds
		0	Rights of way - maintenance
	10,000	0	Rights of way - improvement
	28,000	0	Grass cutting/ litter/ facilities
	50,000	0	Park repairs and replacement
}		0	Public lighting - energy
			Public lighting -
	8,500	0	improvement
	28,000	0	Community development
			Public
	13,000	168	conveniences
	<u>236,889</u>	<u>7,207</u>	
			Balance for the year
		55,803	(period)
		337,001	b/f
	<u>0</u>	<u>392,804</u>	c/f

	Cash and
392,279	investments
525	Debtors
0	Creditors
<u>392,804</u>	

The Chair invited questions or comments. Members **resolved** to approve the accounts as above.

719.

Date of next meeting

Members **resolved** that the next Ordinary meeting of Council be held on the 24th June, 2020.

720.

As there was no further business to discuss, the Chair declared the meeting closed at 7.10 p.m.

Chair