

23rd February, 2022

Minutes of the Ordinary Meeting of Llandybie Community Council held on Microsoft Teams on Wednesday, 23rd February, 2022 at 6.30 p.m.

Present

Councillors	I. Rh. Llewelyn	Mrs S.E. Thomas	P.H. Roberts
	R.A Davies	D Hopkins	Mrs Ll. Hindley
	Mrs K.D. L. Davies	B. Rees	A.W Jones
	Mrs C. Thomas	D. Nicholas	

Apologies

Councillors	Mrs Ll. Latham	A.J. Evans	Mrs A. Evans
	E.W. Nicholas	C.J Harris	

1050.

DECLARATIONS OF INTEREST

There were none.

1051.

MINUTES

The Minutes of the following meetings as circulated were considered:

Minutes of the Ordinary Meeting of Council held on 26th January, 2022
Minutes of the Planning Meeting of Council held on 26th January, 2022
Minutes of the Finance Committee Meeting held on 1st February, 2022
Minutes of the Policy Committee Meeting held on 1st February, 2022

The Chair asked the attendees if there were any issues and it was **resolved** to approve the Minutes of these meetings as a true record. It was further **resolved** to confirm the recommendations of the committee.

1052.

MATTERS ARISING FROM THE MINUTES

Minutes of the Ordinary meeting held on the 26th January, 2022

i) Minute 1031 – St David’s Day Bank Holiday - A response had been received from Wendy Walters, Chief Executive of Carmarthenshire County Council informing Members that for CCC to consider a bank holiday for its staff on St David’s Day, the Council would need to lobby the local county councillors to see whether they would be prepared to table a motion on Notice for debate at Full Council. The County Councillors in attendance agreed that they would discuss it within their party groups at County level.

No response had been received to date from the Senedd or the UK Government.

CORRESPONDENCE

1053.

Police reports

Chair

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Crime reports had been received for December, January and February 2022 to date.

Llandybie	December	January	February
Criminal damage	1	2	
Assault	3	1	2
Assault on police	1		
Drug related offences	1		
Dangerous dog	1		
Harassment	1	5	1
Malicious communications	1	4	
Theft offences		2	1
Breach of Order	1		
Arson		1	
Stalking			1
Domestic related incidents		1	
Other	2	1	

Saron (inc Capel Handre and Penybanc)	December	January	February
Causing danger to road users	1		
Theft	2	1	
Criminal Damage		4	
Assault	4	9	2
Burglary			1
Malicious communication	2	2	1
Drug related offences		1	
Harassment	3	3	2
Taking vehicle without consent			1
Public order			
Blackmail		1	
Stalking		2	1
Other	2	1	

Penygroes	December	January	February
Burglary		1	
Criminal damage	1		
Assault	10	1	1
Theft	1	1	
Malicious communications	1	1	
Harassment	1		2
Other	1		

The dates and times of the monthly online PACT meetings for Ammanford NPT had been sent to Councillors for 2022 with an open invitation to attend.

Chair

1054.

Saron Juniors Football Club

- a) It was **resolved** to approve the request for Saron Juniors FC to position a defibrillator on the pavilion at Saron park.
- b) It was further **resolved** that permission be granted for them to hold a football festival during the summer at the park.

1055.

Prohibition of waiting at Bryn Road and Waterloo Road, Penygroes

A draft notice had been published by Carmarthenshire County Council for a proposal to prohibit waiting at any time at the junction of Bryn Road and Waterloo Road, Penygroes. The prohibition will run for 5 metres along Bryn Road, and 10 metres in a southerly direction and 25 metres in a northerly direction on Waterloo Road. No objection to the proposed order was made.

1056.

GILFACH IAGO

There had been no further correspondence from Carmarthenshire County Council on the matter.

1057.

CLERK'S REPORT

a) Rights of Way

(i) Annual maintenance contracts – Rights of Way network

Tender Documents had been prepared to send to five contractors inviting quotations for carrying out the cleaning and trashing of various rights of way within the Community. The tenders are to be returned on or before 12.00 hrs. on 17th April, 2021.

The returned tenders will be opened by the Chair, Administration Officer and Clerk and recommended for acceptance so that the contracts can commence during June 2022.

ii) Councillor Mrs S.E.Thomas informed Members that a new weekly walking group had been formed at the pavilion in Penygroes. The group had agreed to provide feedback to the Council if the local footpaths were causing any concern, and had asked for paper maps to help them identify open footpaths. It was recommended that they should be signposted to the Carmarthenshire County Council website as this would provide a far more up to date picture of open footpaths.

Chair

iii) Councillor Mrs C. Thomas expressed concern that footpaths along Cwmfferws Road were being used as bridleways and that as a result the surface was being churned by horse hooves. The Clerk was asked to report the issue to CCC and seek guidance on possible suggestions to alleviate the problem.

b) Parks

i) Service Level agreements 2021/2022

Invoices for £18945.50 and £6860.50 from Carmarthenshire County Council had been received for the Service Level Agreements agreed by tender in February 2021 for litter collection, grass cutting general park maintenance and bowling green maintenance, at the eleven parks currently maintained.

It was **resolved** to pay both items.

ii) All parks had fared well in the recent inclement weather with only one sign needing to be replaced, and twigs to be brushed from the play area surfaces. The Clerk had arranged for Mr P Bishop to do the work.

c) New wayside seat at Capel Hendre

A replacement polyboard seat had been purchased from Seatmaster Ltd to replace the damaged seat at Lotwen Road, Capel Hendre at a cost of £557.50 including carriage and VAT. The Clerk had arranged for R Gleaves of Bonllwyn to remove the old seat, and fix the new seat to the base at a cost of £250.

It was **resolved** to pay the items.

d) Tree Survey quotations

Five contractors had been asked to provide quotations for tree surveys across the eleven parks. The contract will be for a three year period and advice had been sought from Carmarthenshire County Council for the correct qualifications required from the appointed contractor. A response date of the 18th March 2022 had been set, with the following requirements :-

1. A relevant tree safety management folder including relevant policies and procedures
2. Tree Survey schedule for each site, including work recommendations to manage tree risk at an acceptable level
3. A Tree Location Plan for each site
4. Ongoing tree management advice for the duration of the survey period
5. Contract to cover a period of 3 years
6. Professional indemnity insurance of £2M
7. Public Liability of £1M
8. BS5837 Standard achieved

1058.

FINANCIAL MATTERS**(i) Payment of accounts**

The following invoices had been received in February 2022 and been paid after discussion with the Chair.

5753	I. Ll. Merrills	Replacement cheque for 005751 – lost in post	£1050.00
5754	EDF	Capel Hendre park – Jan 2022	£14.25
5755	EDF	Llandybie bowls shed -Jan 2022	£23.68
5756	EDF	Llandybie MUGA – Jan 2022	£14.25
5757	EDF	Llandybie pavilion – Jan 2022	£30.79
5758	EDF	Saron pavilion – Jan 2022	£96.56
5777	EDF	Penygroes park – Jan 2022	£13.80

The following invoiced had also been received :-

5761- 5773	Various payees	Grant cheques – see Minutes of Finance meeting held on 1 st February, 2022	
5774	S Griffith	Salary for February 2022 and use of home as office allowance	£2298.23
5775	R Thomas	Salary for February 2022 and use of home as office allowance	£667.46
5776	HMRC	February 2022	£935.17
5759	Martin Davies	Translation of minutes for Ordinary, Planning, Finance and Policy meetings, and CCTV policy.	£294.60
5760	Streetmaster (South Wales) Ltd	Replacement wayside seat at Capel Hendre	£557.50
5778	D J Electrical Ltd	Electrical Installation 5 yearly report – Llandybie pavilion	£288.00
5779	Carmarthenshire County Council	SLA for litter collection/ grass cutting and park maintenance 2021/2022	£18947.50
5780	Carmarthenshire County Council	SLA for Llandybie bowling green maintenance 2021/2022	£6860.50
5781	J T Services	Opening and Closing of Public Conveniences during Feb 2022	£840.00
5782	JEMS Environmental Ltd	Water hygiene- January 2022	£281.26

Members **resolved** to approve the payments and to retrospectively approve the payments agreed by the Chair.

 Chair

(ii) Monthly monitoring of the budget - April 1/4/21 to 31/01/22

2020/21			
Estimate	Actual YTD		
£	£		
180,000	180,000	Precept	
150	16	Interest: Lloyds	
400	201	Interest: investment accounts	
3000	3,000	Rights of way	
	13,274	Section 106	
4700	2,350	Hire Agreements	
	1,776	Rates refund	
<u>188,250</u>	<u>200,617</u>		
45,889	42,259	Staffing	
17,650	9,778	Premises	
4,750	3,032	Office Services	
3,100	270	Member costs	
10,000	3,831	Services and Subscriptions	
	7,080	Section 137	
		Payments under other	
18,000	0	powers	
	850	Public open spaces	
	2,750	Village halls	
	3,200	Burial grounds	
	6,230	Rights of way - maintenance	
10,000	0	Rights of way - improvement	
28,000	630	Grass cutting/ litter/ facilities	
50,000	35,688	Park repairs and replacement	
	0	Public lighting - energy	
		Public lighting -	
8,500	0	improvement	
28,000	5,060	Community development	
		Public	
13,000	9,175	conveniences	
<u>236,889</u>	<u>129,833</u>		

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		Balance for the year
	70,784	(period)
	311,004	b/f
0	381,788	c/f
		Cash and
	375,912	investments
	5,876	Debtors
	0	Creditors
	<u>381,788</u>	

The Chair invited questions or comments. Members **resolved** to approve the accounts as above.

The Chair thanked the Clerk for his report.

1059.

Report on Section 106 funds

There were none.

1060.

Request on Seminars / Joint meetings

The Clerk had attended remotely the One Voice Wales quarterly large councils conference on the 16th February, 2022

1061.

Date of next meeting

Members **resolved** that the next Ordinary meeting of Council be held on the 30th March, 2022.

1062.

As there was no further business to discuss, the Chair declared the meeting closed at 7.05 p.m.