

27th July, 2022

Minutes of the Ordinary Meeting of Llandybie Community Council held at the Council offices, High Street, Llandybie and on online via Zoom on Wednesday, 27th July 2022 at 6.30 p.m.

Present

Councillors	P.H. Roberts	Mrs A.J Evans	Mrs K.D.L. Davies
	Mrs S.E Thomas	Mrs C. Thomas	G J. Davies
	S. Roberts	A. W. Jones	R.W. Barnes
	D. Nicholas	Mrs H.S. Bjork	D. Thomas
	J.W. Tandy	D. Jones	Miss G. Harries
	R.A. Davies	I. Rh. Llewelyn	D. Hopkins
	E.W. Nicholas		

46.

Declarations of Interest

Councillor R.A. Davies declared an interest in the ‘Tennis for Free’ programme as Secretary and Treasurer of Llandybie Tennis Club.

Councillor E.W. Nicholas declared an interest in the ‘Tennis for Free’ programme as President of Llandybie Tennis Club.

47.

Welcome.

The Chair welcomed Miss Gwenllian Harries to the meeting as the newly co-opted member for Saron Ward.

48.

Presentation by Rachel Carter , Local Nature Officer , One Voice Wales

Members received a comprehensive presentation of the grant support available for various types of biodiversity projects and case studies where projects were either in progress or had been completed. The key to a successful financial bid and project is volunteers getting involved and taking an active part in its completion and ongoing maintenance. Details of the funding opportunities would be provided for the Members to consider, and it was **resolved** that the Parks and Play Areas committee identify suitable sites and report back to Full Council.

Any project must be on council owned land, or permission obtained from the landowner for the project to proceed. Ongoing costs after the initial grant support would be the responsibility of the Council, whilst there is potentially reduced funding for less deprived areas. Applications for funds are initially to be routed via Rachel Carter.

The Chair thanks Mrs Carter for her presentation.

49.

MINUTES

The minutes of the following meetings as circulated were considered:

Chair

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Minutes of the Ordinary Meeting of Council held on 29th June, 2022.
Minutes of the Planning Committee Meeting held on the 29th June, 2022

It was **resolved** to approve the Minutes of these meetings as a true record. It was further **resolved** to confirm the recommendations of the committee.

50.

MATTERS ARISING FROM THE MINUTES

i) Minutes arising from the Ordinary meeting on the 29th June, 2022

a) Minute (5) and 29(i) – Appointment of committees

It was **resolved** to appoint Mrs Gwenllian Harries as the nominated committee member for Saron ward on the following committees:-

Community Development
Rights of Way
Raise the profile of the Council

b) Minute 1089, 12(a) and 29(ii) - Chairman's Annual report 2021/2022 – Herbicides – The Clerk had received a response from Carmarthenshire County Council. A full copy of the response had been added to the Council website. In summary the Director states :-

*I would confirm that the Authority utilises our framework supplier Nomix Enviro Ltd for the supply of all herbicide products and would further inform you and all glyphosate products currently on sale within the UK are deemed safe to human health. Welsh Government and our supplier Nomix have also confirmed that our herbicide product meets strict regulatory standards and does not pose a threat to human or animal health and the environment. The Welsh Government information note from August 2018 states that the current approval for use of Glyphosate lasts until **15 December 2022** and that use beyond that date would be subject to a further decision. The Welsh Government further advises that pesticide users in Wales are conforming to the standards expected under the UK National Action Plan for the Sustainable Use of Pesticides and EU law.*

The Clerk was asked to make arrangements for a representative of Carmarthenshire County Council to attend a future meeting.

c) Minute 38 – Co-option of new Member in Saron ward – the candidate for the ward should read as Mrs Caryl Tandy.

51.

PUBLIC PARTICIPATION

There were none.

Chair

CORRESPONDENCE

52.

Police Crime reports

The following crimes had been registered during July 2022 :-

Llandybie

Criminal Damage	1
Assault	4
Drug related offences	2
Domestic related incidents	1
Blackmail	1
Malicious communications	1
Theft	3
Shoplifting	3

Saron inc Capel Hendre and Penybanc

Stalking	2
Theft	1
Criminal Damage	1
Assault	2
Harassment	3
Taking vehicle without consent	2

Penygroes

Malicious communication	1
Racially motivated public order	1
Assault	1
Harassment	2
Stalking	1
Other	1

53.

Street naming of new development on land south of King's Acre, Llandybie

It was **resolved** that a recommendation be forwarded to Carmarthenshire County Council to name the new development Clôs Felingod / Melingod Close as the area concerned is on the site of a former sawmill.

54.

Revised Local Development Plan (LDP) 2018- 2033

Members had previously been made aware of a revised date for the implementation of the new LDP as CCC consider how to deal with interim planning guidance by Natural Resources Wales on phosphate levels in certain areas. Several other issues have arisen and a new timetable will shortly be issued to Welsh Government with an anticipated public consultation by January 2023.

55.

CLERK'S REPORT

a) Rights of Way

i) FP 51/105 at Bonllwyn

An extra cut of this very well used footpath had been requested and satisfactorily completed by R Gleaves at a cost of £80.

ii) Maintenance contract

An invoice for £2425 had been received from Dynevor Tree Services for the 1st cut of the footpath maintenance programme. All works had been satisfactorily completed and it was **resolved** to pay the invoice.

b) Parks

i) Lease of Penygroes park

Carmarthen County Council had now informed the Clerk that they were now in a position to formalise the lease agreement over the park. All documentation had been sent to CCW Solicitors of Llandybie, who had dealt with all the other park leases. The lease had been returned to CCC with some minor amendments, and once approved, the formal lease will be signed by the Chair and Clerk on behalf of the Council. It was **resolved** that the invoice for £1106.40 should be paid

ii) Spien Road, Penygroes

Two new laminated pieces of timber for a wooden swing frame at Spien Road park, Penygroes had been purchased from Online Playgrounds Ltd at a cost of £180.80 plus delivery and VAT. The previous timber had been identified as rotting in parts and therefore replacement was necessary to satisfy Health and Safety. Having already placed the order, the Annual Park Inspection report undertaken by an independent inspector had also identified the issue and asked that that the item of equipment be isolated pending work being done. This had been actioned immediately and subsequent work had been satisfactorily completed by P Bishop.

c) Annual boiler service at Saron Pavilion

The annual service of the boilers at Saron pavilion had been undertaken by Next Gen Plumbing and Heating Ltd at a cost of £320 with no VAT charged with some replacement parts necessary to complete the work. It was **resolved** that the invoice should be paid.

A discussion took place on the Council's carbon footprint and any policy currently adopted when replacing or maintaining heating systems at its pavilions. It was **resolved** that an Environment committee should be set up to deal specifically with all aspects of energy efficiency. It was further **resolved** that the following councillors be appointed to the committee :-

Llandybie – S Roberts and Mrs H. Bjork
Saron – Mrs K.D.L. Davies and Mrs A.J Evans
Penygroes – D Thomas and J.W Tandy
Heolddu – I. Rh. Llewelyn

d) 'Tennis for Free' Programme at Llandybie Tennis courts

This is a free coaching programme which offers a fully inclusive alternative tennis sessions for all ages, and is run by fully qualified tennis coaches. Llandybie Tennis Club are agreeable to the programme, but as the courts are owned on lease from CCC, consent is required by 'Tennis for Free' for the courts to be used on Saturday between 3pm – 4.30pm weekly.

It was **resolved** that consent be given for the courses to be run.

e) Public Conveniences

Repairs to a toilet cistern and leakage from a sink tap at Llandybie had been agreed following reports of damage. Additionally a deep cleanse of the floors at both public conveniences had been undertaken. All work had been satisfactorily completed by JT Services at a cost of £125.

Supplies for the public conveniences had been ordered from Newhall Janitorial at a cost of £152.28 plus VAT.

It was **resolved** that both invoices should be paid.

56.

FINANCE AND GOVERNANCE TOOLKIT

The toolkit has been jointly developed by One Voice Wales, the Society of Local Council Clerks and Welsh Government and is designed to support all councils to meet their statutory responsibilities, have strong financial management and governance, and to deliver the best outcomes for the community. It supports the council in reviewing its current arrangements and considers how effective these arrangements are.

Chair

The toolkit has two parts – 1) Health Check which is completed by the Clerk to assess current arrangements and 2) Self Assessment which enables councillors to reflect on those areas and consider how the council has greatest impact on the community. The toolkit is not mandatory and is not an audit tool.

The Clerk presented a copy of the completed toolkit to the Members which identified that that all statutory areas were being adhered to. There were some non statutory areas which needed to be reviewed.

It was **resolved** that the Members review the self assessment requirements recommended in the document and that a further discussion takes place at the next meeting.

57.

GILFACH IAGO

Members were informed that payment had yet to be received from Celtic Energy but that the appropriate invoice had been sent to them for payment.

58.

FINANCIAL MATTERS

(i) Payment of accounts

The Clerk reported that the following accounts had been paid since the last meeting with the agreement of the Chair:

5893	Ammanford Food Bank	Grant donation	£1000.00
5894	EDF	Penygroes park – June 2022	£17.63
5895	EDF	Llandybie MUGA – June 2022	£14.25
5896	EDF	Saron pavilion – June 2022	£19.25
5897	EDF	Llandybie pavilion – June 2022	£41.54
5898	EDF	Llandybie Bowls shed – June 2022	£28.33
5899	EDF	Capel Hendre park – June 2022	£14.25
5904	R Gleaves	FP 51/105 at Bonllwyn extra grass cut	£80.00
5906	Online Playgrounds Ltd	Timber frame replacements for Spien Road park swings	£342.96
5908	BT	Clerk’s telephone bill 15/7/22 – 14/10/22	£137.25
5910	Newhall Janitorial Ltd	Supplies for public conveniences	£182.74
5912	Dynevor Tree Services	Footpath maintenance contract – 1 st cut	£2425.00

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The following invoices and payment requests had also been received:

5900	Martin Davies	Translation of Minutes and Training Plan	£165.75
5901	S Griffith	Salary for July 2022 and use of home as office allowance	£2395.99
5902	R Thomas	Salary for July 2022 and use of home as office allowance	£676.31
5903	HMRC	July 2022	£1021.38
5905	JEMS Environmental Ltd	Water hygiene – May and June 2022	£562.52
5907	Next Gen Plumbing and Heating Ltd	Annual service of Saron pavilion boilers	£320.00
5909	J T Services	Public convenience maintenance contract for July with additional deep clean, repair of toilet and sin taps, plus two grass cuts at Gorsdu	£1135.00
5911	CCW Solicitors	Lease agreement for Asset Transfer of Penygroes park	£1106.40

Members **resolved** that the accounts should be paid.

(ii) Monthly monitoring of the budget - Llandybie Community Council 2022/2023

	Budget 2022-23 £	Income and expenditure 01.04.22- 30.06.22 £
Precept	180,000	60,000
Interest: Lloyds	25	4
Interest: investment accounts	250	
Rights of way	3,000	
Hire Agreements	4,700	4700
	<u>187,975</u>	<u>64,704</u>
Staffing	48,858	12,281
Premises	16,950	5,441
Office Services	4,800	2,609
Member costs	3,300	650
Services and Subscriptions	7,350	597

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Section 137	}	18,000	0
Payments under other powers			0
Public open spaces			0
Village halls			0
Burial grounds			0
Rights of way - maintenance	}		1,075
Rights of way - improvement		10,000	0
Grass cutting/ litter/ facilities		28,000	240
Park repairs and replacement		30,000	4,469
Public lighting - energy	}		
Public lighting - improvement		6,000	0
Community development		63,000	4,298
Public conveniences		12,000	2,730
		<u>248,258</u>	<u>34,390</u>
Balance for the year			
(period)			30,314
b/f			309,286
c/f		<u>0</u>	<u>339,600</u>
Cash and investments			337,742
Debtors			1,858
Creditors			<u>0</u>
			<u>339,600</u>

The Chair thanked the Clerk for his report.

(iii) Quarterly Cash Reconciliation to 30th June, 2022

Councillor Mrs A.J. Evans had undertaken the quarterly cash reconciliation with the Clerk on the 18th July, 2022. There had been no issues to report in relation to the figures. Due to a change of policy with Swansea Building Society, monthly statements are no longer automatically sent out, and in future the Clerk would need to telephone for quarterly statements to coincide with cash reconciliation dates.

Chair

59.

Request for information from County Councillors on Section 106 agreements

There were none.

60.

Reports on seminars / joint meetings

Councillor Mrs C. Thomas had attended the unveiling of the mural by Ammanford Lions club at the Cross Inn, Ammanford.

61.

Date of next meeting

Members **resolved** that the next Ordinary meeting of Council be held on the **28th September, 2022.**

62.

As there was no further business to discuss, the Chair declared the meeting closed at 8.10 p.m.

Chair