

**DRAFT MINUTES of the Ordinary Meeting of Llandybie Community Council held at the Council offices, High Street, Llandybie and online via Zoom on Wednesday, 31<sup>st</sup> of January, 2024 at 6.30 p.m.**

**Present**

Councillors	Cllr R.A. Davies	Cllr C. R. Thomas	Cllr E. W. Nicholas
	Cllr D. W. Hopkins	Cllr I. Rh Llewelyn	Cllr H. Davies
	Cllr S. Roberts	Cllr A. W. Jones	Cllr P.H. Roberts
	Cllr R. Barnes	Cllr D. Thomas	Cllr A.J. Evans
	Cllr G. J. Davies	Cllr E. Davies	Cllr J. Tandy

**Attending online** Cllr K. D. L. Davies

**Apologies** Cllr S. Thomas **With dispensation**

**Absent** Cllr D. Jones  
Cllr G. M. Harries

**382.**

**To Receive apologies for absence.**

**Apologies with dispensation;** Cllr S. E. Thomas

**No apologies received;** Cllr D. Jones, Cllr G. M. Harries.

**383.**

**DECLARATIONS OF INTEREST.**

**There were four declarations of interest received;**

- Cllr P. H. Roberts re agenda item 6 (ii) item on request for support for Penygroes Memorial Hall.
- Cllr E. W. Nicholas re agenda item 7 (k) item in Llandybie Tennis Courts.
- Cllr R. A. Davies re agenda item 7 (k) item in Llandybie Tennis Courts.
- Cllr S. Roberts re agenda item 7 (h) Paperless Meetings IT Update and policy adoption consideration.

**384.**

**MINUTES**

The Minutes of the following meetings as circulated were considered:

- Minutes of the Ordinary Meeting held on the 29<sup>th</sup> November, 2023
- Minutes of the Planning Committee held on the 29<sup>th</sup> November, 2023

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Chair

- Minutes of the Employment Committee held on the 18<sup>th</sup> January, 2024

**385.**

### **MATTERS ARISING FROM THE MINUTES**

Minutes of the Employment Committee held on the 18<sup>th</sup> January, 2024;

The Clerk confirmed he had now spoken with One Voice Wales regarding the Job Evaluation of the Clerk and the Administration Officer and they had quoted a price of £490.00 in total.

Cllr A. W. Jones wanted it noted that whilst this was a worthwhile exercise there could be consequences in that the evaluation exercise could point to more hours needed and that there may be more devolved duties passed on to the Community Council in the coming years. Cllr J. Tandy concurred and that we may be faced with the question of employing more staff if the hours go above the 37.5 per week attributed to the Clerk.

A vote was taken with 10 for and two against having a Job Evaluation Exercise with 2 abstentions.

It was **resolved** that the Clerk confirm that the Council proceed to engage with One Voice Wales to undertake the exercise.

The Clerk confirmed that he had received a cost of £1,080.00 from the Dyfed Pension Fund to undertake the administrative work to set up the pension provision for the Clerk and the Administration Officer and asked that this be sanctioned.

It was **resolved** that the Clerk confirm that the Council proceed to engage with the Dyfed Pension Fund to undertake the exercise.

The Clerk confirmed that he had explored the CILCA training through SLCC and can confirm the costing at £50.00 plus Vat for the introduction seminar, £250.00 plus Vat for the Portfolio Training and £450.00 plus Vat to complete the 12-month training.

It was **resolved** that the Clerk proceed to undertake the training at a total cost of £750.00 plus Vat.

**386.**

### **PUBLIC PARTICIPATION**

There was none.

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### **CORRESPONDENCE**

**(i) Police reports as at 1<sup>st</sup> of January 2024**

<b>Llandybie Area</b>	
Violence and sexual offences	<b>7</b>
Criminal damage and arson	<b>3</b>
Antisocial behaviour	<b>3</b>
Possession of weapons	<b>1</b>

<b>Penygroes including Blaenau and Caerbryn;</b>	
Violence and sexual offences	<b>2</b>
Public order	<b>0</b>
Criminal Damage and Arson	<b>1</b>
Drugs	<b>0</b>

<b>Saron and Capel Hendre</b>	
Violence and sexual offences	<b>2</b>
Criminal Damage and Arson	<b>1</b>
Anti-social behaviour	<b>1</b>
Public order	<b>5</b>

For members and wider public information, Llandybie Community Area Crime figures below are available using the link below. The Clerk recommends that the look at the crime map of their area which offers some detail of the breakdown of the crime figures by searching ‘in my area’.

[Llandybie | Police.uk \(www.police.uk\)](http://www.police.uk)

The Clerk offered to invite our local Police Officer the next meeting to continue regular dialogue on the issues and developments in the area, this was accepted, and the Clerk will now invite the Police to the next Ordinary Meeting on Tuesday 27<sup>th</sup> of February.

**(ii) Letter from Peter Roberts Penygroes Memorial Hall Secretary.**

The Clerk invited Cllr P. H. Roberts to read out a letter from him on behalf of the Penygroes Memorial Hall asking for any contribution to the cost of the boiler repair of £8,000 which was a key provision in keeping the hall open. The hall had paid this

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from reserves but this had meant that they were now operating under the recommended threshold of held reserves for a community constituted body outlined by the Charity Commission.

Cllr P. H. Roberts further confirmed that they had explored all other sources of grant funding but were either not applicable or have been already used to fund previous bids.

Cllr D. Thomas supported the request as the hall is well used and a key facility for the community with groups of all ages using the hall on a weekly basis.

Cllr A. E. Evans enquired why a fossil fuel boiler had been used rather than take the opportunity to look at a greener energy alternative. Cllr P. H. Roberts responded by explaining the cost may have been prohibitive but mainly it was the fact that the committee had to keep the hall open and the replacement of a like for like was the cheapest and quickest solution.

Cllr J. Tandy felt that this hall plus a few others were key community hubs and support for them should be looked at favourably.

Cllr R. A. Davies wanted to know what the balance in the accounts were, and Cllr P. H. Roberts confirmed that whilst this was £32k it was below the recommended operating threshold of £52k per annum.

Cllr A. W. Jones felt that whilst he and his fellow councillors were obviously sympathetic was this a Section 137 or indeed should we be using tax payers' money for what is an organisation separate from the Community Council in terms of assets. Cllr P. H. Roberts wanted it noted that all the work at the hall was undertaken by volunteers for the good of the community.

The Clerk advised that in considering the request we must be mindful of setting a precedence and that any support needed to be reflected in the budget. Cllr P. H. Roberts felt that a precedence had already been set with wards made to, for example, Cwmgwili. Cllr A. W. Jones asked if the county council had been approached. Cllr P. H. Roberts confirmed they had and no grant was available. Cllr A. W. Jones felt that this was a reflection of the quandary that the community council now faced and that match funding was always a consideration with any awards for capital expenditure.

Cllr E. Davies proposed that a suggestion by the Clerk that he explore the legality of the any financial support and how that support could be offered and that Cllr P. H. Roberts present accounts to back up the Clerks findings.

It was **resolved** that the Clerk explore the position and report his findings to the Finance Committee on the 15<sup>th</sup> of February as part of the budget discussion.

**(iii) Letter regarding community council and street lighting to Adam Price**

The Clerk explained the key elements of a letter received from Cllr K. D. L. Davies of correspondence between Adam Price AM and Arwel Price of Carmarthenshire

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County Council regarding lighting on a private estate deemed as unadopted at the Delfryn Estate in Saron. The purpose of the letter was to gain information to support a request from residents that the Community Council maintain street lighting at the location.

The Clerk explained the Community Council had to be mindful of setting a precedence with many estates in a similar unadopted status across the area.

Cllr A. W. Jones concurred that this could have consequences for the Community Council budget and level of precept in future years and felt this was outside the remit of the Community Council and should householders' own insurance be looked at. The Clerk offered by way of backing this up by giving the example of Parc Pencae in Llandybie which was adopted by the County Council after works had been carried out on roadway and lighting but only after the bond put in place by the contractor had been called on to cover the cost.

Cllr K. D. L. Davies explained that a meeting had been held with residents and that only a middle section of the estate was affected. Cllr J. Tandy confirmed that he was sympathetic but it was a problem throughout the County.

It was **proposed** by A. W. Jones that the Community Council was unable to help and this was **seconded** by Cllr R. A. Davies.

**(iv) Letter of Thanks from Cllr A. W. Jones**

It was recorded that a letter of thanks was received from Cllr A. W. Jones for the flowers of condolence received on the passing of his mother.

**388.**

**Clerk's Report 26/01/24**

**To: Chair and Members of Council.**

**(a) Parks;**

**(I) Llandybie Park Projects Update;**

- **MUGA** was completed just before Christmas the contractor Wicksteed Leisure just needs to complete marketing the playing surface which has been promised the next week.
- **106 grants for park area**, installation of a Trampoline Area with 3 pieces of apparatus is currently underway only having been hampered by the recent bad weather, it is due for completion in the next week this at an agreed cost of £24,475.36 plus vat, it is hoped that this project can be completed alongside the work for the MUGA.

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- **The outdoor gym** area was completed in early December at cost of £9,799.20 which will provide an All-weather gym area with six pieces of equipment and this has been paid and a 106 claim for £8,166.20 has been put into Carmarthenshire County Council. The VAT Claim against this will be claimed back at £1,633.20.

**(ii) Saron and Capel Hendre 106.**

The Clerk has had a reply from Carmarthenshire County Council in relation to starting planning the spend the two amounts of £22,320.00 for future education provision at Saron and £17,680.00 for Cwmgwili park. They have informed him that the contractor has not deposited funds yet. A further reply was received in January confirming this is still the position.

Cllr J. Tandy asked if a cost for the works could be explored in order to assess this as a community project in future budgets.

It was **resolved** that the Clerk explore this and report to a future Ordinary Meeting in the next financial year.

**(b) Footpaths.**

A meeting was arranged but cancelled by the Carmarthenshire Rights of Way team for the 19<sup>th</sup> of September, this has now been rearranged and a meeting took place on the 5<sup>th</sup> of October. The following paths were discussed;

- **Saron 51A/NYC;** The Clerk met county council officers on site and they have explained that there was no right of way and the gate in place was a legacy item from a project underspend about 10 years ago and the project to further path was not realised and they have no budget at this point in time to look at any work in that area.
- **Capel Hendre (two paths) 51/12;** The Clerk pressed the Highways for a reply to the Highways Team to ascertain the cutting commitment going forward and they have confirmed that these are
- **Bonllwyn 61/106;** This is a right of way which has been neglected for some years, and the Clerk has once again asked for an update on the RoW team to do a survey as previously offered on the route and look at the possibility of opening it up once gain.
- **Caerbryn 51/56;** The Clerk is still pressing the Rights of Way Team who have committed to repairing the foot bridge. The damage to the route has, they say, been caused by a water run-off from the highway. The Clerk has now written again to Carmarthenshire Highways team to begin dialogue and has followed up with a request for an update.
- **Penygroes 51/34 and 51/35, 51/33;** Whilst 51/34 is now being looked at by our contractor, the legal team at Carmarthenshire County Council are looking at 51/13 to get the landowner to cut the overhanging branches, the Clerk has

written to the Legal Dept at Carmarthenshire Country Council for an update. 51/35 is being looked at as part of the Gilfach Iago development. The Clerk has followed up to ask for an update.

- **51/51;** This is still being dealt with by Carmarthenshire County Council's legal team as a resident has built a garage base over the right of way and another resident has put play equipment across it.
- **51/24;** The Chair Carey Thomas has highlighted this footpath and the Clerk has written to the RoW team for clarification on what can be done.

**(c) Audits**

**(i) Annual External Audit 2022/23;**

The Clerk has chased up in an email of week commencing 20<sup>th</sup> of November and is waiting for a reply on the external Audit for 2022/23, another email was received from Gayle Howard at the Wales Audit Office on the 20<sup>th</sup> of January, the Clerk provided all information requested.

**(d) Penygroes RFC and Gate locking at night.**

A meeting has now taken place with Menter Cwm Gwendraeth to remedy the gate locking at night. A rota has now been agreed and emailed to all parties outlining the gate locking arrangements.

**(e) Incident with Car Driving through a fence at Penygroes Park.**

The Clerk has put in a claim £647.00 for repair costs plus £291.15 for his time. We are awaiting confirmation of acceptance of the claim and payment from Admiral Insurance.

**(f) Update on online banking arrangements.**

The Clerk has now started the new online banking of paying bills and monthly direct debits after final meeting with the three authorised signature nominees in December and January. The new signatory list is Cllr Eifion Davies, Cllr Karen Davies and Cllr Simon Roberts.

**(g) Update on Welsh/English Standing Orders.**

The Clerk has now secured a quote for the standing translation into Welsh from our regular translator Martin Davies for £478.25 no VAT. The English version has been updated on the Website.

It was **proposed** by Cllr D. thomas that we proceed with the translation and this was **seconded** by Cllr P. H. Roberts.

**(h) Paperless Meetings IT Update and policy adoption consideration.**

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Chair

The Clerk has received a formal quote at £1,545.99 for 10 Mobile Devices (Tablets) and this includes protective carrying cases. The Clerk is chasing up two comparative quotes.

The criteria will include the need for IT provision over and above the provision they currently have and are paid annual expenses for as part of the councillor allowance and the need to have a separate IT provision to ensure GDPR and data protection compliance, for example shared family computers.

It was **resolved** that the Clerk present a final cost recommendation at the budget discussion at the Finance Committee meeting to be held on February the 15<sup>th</sup>.

**(i) VAT Claim update and income on investments;**

The claim at £5,206 for the period to April 2023 has now been received and the Claim for 6 months to October 2023 for £4,657.32 has also been received.

It's worth noting that a further £4,839.57 as capitalisation has now been received as income from investments from the savings account at the Swansea Building Society.

**(j) Tenders to be sent and that have been sent;**

The Clerk and the Administrative Officers have sent and received the tenders for the Parks Inspection Service due to end in January the three quotes received;

- Llanon Community Council £4,092.00 no VAT.
- Dragon Play & Sports £8,999.00 plus VAT.
- Eammone Davies an independent Park Inspector £5,000.00 no VAT.

It was **resolved** to accept the quote received from Llanon Community Council.

**The Rights of Way Maintenance** Tender has now been sent out and we are awaiting replies for the early February deadline that has been set.

**The Parks Grass Cutting and Maintenance** contract due to end in March is currently being prepared by the Clerk and the Administrative Officer and are in the process of compiling the list and getting the documents ready for emailing in early February.

**Park Maintenance Training;**

The Clerk has sourced the services of a qualified Health and Safety Inspector who does training for park inspection services, early indications are that the cost of a two-day course would cost circa £650.00 allowing The Clerk to do the monthly inspections and the Annual Independent Park Inspection to ratify his work.



Councillors must decide whether they would agree this move which would save £4,200 annually.

Cllr R. A. Davies and Cllr A. W. Jones both felt that it was key that it be formally checked by a Health and Safety expert that it was acceptable that the Community Council undertake their own formal inspections and that this was legally acceptable if challenged by a court of law if an incident arose.

It was **resolved** that the Clerk get professional advice and clarification from a suitably qualified Health and Safety professional and seek the advice of One Voice Wales and present this to the Ordinary Meeting on the 27<sup>th</sup> of February.

**(k) Work in progress to complete the budget for the January 2024 Ordinary meeting.**

The Clerk is in the process of costing the following projects to complete the budget proposal for 2024/25 to present to this Ordinary meeting.

- **The Tennis Courts at Llandybie;**

**Update;** Whilst a formal tender will need to be compiled the Clerk has met two companies to ascertain the likely cost, one gave a 'ball park cost' the other a detailed quote. As there may be a Tender Process at a later date the Clerk will disclose these costs at the meeting.

The Clerk has had correspondence with Tennis Wales affiliated under the Lawn Tennis Association and they have offered information on applying for a grant that can be applied for and have suggested that offering to fund circa 55% to 60% would be advisable.

The Clerk explained that as the leaseholders of the facility the Community Council will need at some point in the near next two years the surface will need to be upgraded to maintain the asset for the public and the Tennis Club who pay an annual fee. The Clerk advised that he explore the grant funding to contribute to the cost of the courts and issue a tender during the 2024/25 financial year to see if the project could be incorporated into the 2025/26 budget.

It was **resolved** that the Clerk explore grants and work with the Tennis Club to put a package of support together for consideration at the Finance Committee in September 2024.

- **The swings at Spien Road and Gors Ddu Parks;**

**Update:** The initial costs for both Swings will be Gorsddu @ £4649.44 Spien @ £4649.44 Total cost for all works @ £9298.88 no VAT.

It was **resolved** that this cost be included in the community budget for 2024/25.

- **‘Whole community tree planting project’ of Rowen/Mountain Ash Tree;**

**Update:** The Clerk met with the Carmarthenshire County Conservation Officers who have offered to provide suppliers of Rowan and Mountain Ash Trees and advice for free on planting, they suggested a budget of £1,000 for selected purchasing and planting throughout the Llandybie Community Council Area.

It was **resolved** that this cost be included in the community budget for 2024/25.

- **Village sign planting tubs;**

**Update;** The Clerk has investigated online quotes and initial costing is £1,159.80 for twenty wooden tubs, this includes VAT and delivery, but not installation costs or maintenance costs.

It was **resolved** that this cost be explored further to ascertain the cost of installation, upkeep, soil, flowers and whether communities could adopt each planter and be offered for consideration in the community budget for 2025/26.

- **Table Tennis board at Penygroes Park;**

Supply and Installation (Install to be carried out at any time)

1 x BX/SG 3024-GG Table Tennis Table = £592.50  
1 x BX/SG INSTALL Installation into grass or tarmac = £900.00  
1 x BX/SG Carriage Delivery charge = £150.00

Total (exVAT) = £1642.50

It was **resolved** that this cost be included in the community budget for 2024/25.

**(l) Banc Y Ddraenen;**

The Clerk has now met twice with Rachel Carter One Voice Wales and Carmarthenshire County Council officers on site and has a detailed plan and proposal for the site. They have also indicated grants to cover the whole cost, to be determined, the Clerk is currently working with the Administrative Officer on the consultation exercise with Schools and Local Groups. The Clerk would like to suggest an Environment Committee now be call for Thursday February 15<sup>th</sup> at 6.30pm.

**(m) Defibrillator Training;**

The Clerk has enquired with Calon Heart to organise Defibrillator Training, he is awaiting how this would be structured and what the cost and available dates would be. This could be offered to Councillors and wider community.

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Chair

It was **resolved** that this cost be explored by the Clerk.

**(n) The Asset Management Business Plan.**

The Clerk is working on this and has had two detailed Park Inspections in December and January to ascertain the upgrade requirement and lifespan of equipment moving forward, he will update Councillors on progress at the February Finance Meeting and Ordinary Meeting in February.

**(o) Finance Meeting.**

The Clerk would like to suggest Thursday the 15<sup>th</sup> of February after or before the Environment Meeting Suggested for the same evening it was **resolved** to accept this and that the Finance Committee would start at 6.30pm and the Environment Committee would start at 7.30pm.

**(p) Storm damage.**

The recent storm caused a burst pipe at Llandybie Bowls Shed which was fixed by a local contractor on the day of reporting and a small tree fell at Llandybie park which caused no damage and has been removed.

**(q) Update on Community Grants for the February Finance Meeting.**

The Administrative Officer will give an update on applications received to date, but no further applications will be accepted after February 9<sup>th</sup> 2024.

Dai Nicholas – Clerk

January 26<sup>th</sup> 2024

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**Gilfach Iago Update**

The Clerk reported that he had had a reply from Carmarthenshire Country Council saying that the legal proceedings were now being followed to prepare the necessary documents (including plans, schedule, notices and advertisement) noting: a 28-day statutory consultation period from the publication date of the notice will apply, during which objections can be made whilst seeking a date to be scheduled for the magistrate's court.

In terms of design, this is still being reviewed by the design engineers currently as to whether the route can be made Active Travel compliant or not. Once this has been established, a detailed design of the route will commence in the new year with the aim for construction in Financial Year 2024/25.

It was **resolved** that the Clerk update future Ordinary Meetings of progress.

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Chair

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**FINANCIAL MATTERS**

The following financial information was circulated 3 days prior to the meeting by the Clerk;

**(i) Payments for December and January.**

Payments for December and January;

Cheque	01/11/2023	6137	HMRC to Nov 5th 2023	1010.23
Cheque	01/11/2023	6138	Re-issued cheque National Playing Fields Association	650.00
Cheque	02/11/2023	6139	Cancelled cheque Newhall Janitorial	0.00
Cheque	02/11/2023	6140	Newhall Janitorial Supplies - 0046257	217.06
Cheque	02/11/2023	6141	Martin Davies translation of policy, Ordinary and Planning sept	291.85
Cheque	02/11/2023	6142	Morgan & Morgan office stationary 00079340 - SOR 00116773	47.84
Cheque	02/11/2023	6143	EDF Energy shed - Woodfield Rd, Llandybie October 000017113095	24.32
Cheque	02/11/2023	6144	EDF Energy shed - Oct Nov CANCELLED CHEQUE	0.00
Cheque	06/11/2023	6145	Harcourt Litho signs for parks at Llandybie and Penygroes 148306	122.40
Cheque	06/11/2023	6146	Penygroes Welfare Hall hire of hall for grant award night	60.00
Cheque	06/11/2023	6147	CCW Law - Advice on Tennis and Llandybie Park P2311	132.00
Cheque	06/11/2023	6148	Martin Davies translation of Ordinary and Planning meetings for October 2023	277.87
Cheque	07/11/2023	6149	Morgan & Morgan mouse for Admin Officers computer 00116157	10.79
Cheque	07/11/2023	6150	Morgan & Morgan updating computer for Admin Officer 00115926	24.00
Cheque	07/11/2023	6151	Morgan & Morgan technician to chamber for training on scanner	48.00
Cheque	07/11/2023	6152	Morgan J& Morgan setting up email authenticator in councillor laptops	24.00
Cheque	07/11/2023	6153	D. S. Nicholas Clerks Salary November 2023	2285.03
Cheque	07/11/2023	6154	Sian Taylor Admin Officer November 2023	625.20
Cheque	07/11/2023	6155	Hefin Jones translation at meetings April, May, June, July and Sept	425.00

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Cheque	09/11/2023	6156	HMRC re-issued cheque for August 2023	
Cheque	09/11/2023	6157	EDF Energy Shed - bowling green Llandybie, 1st oct to 31st oct 000017126975	24.55
Cheque	09/11/2023	6158	EDF Energy Sports Pavilion Saron 04/10/ to 31/10/23	86.68
Cheque	09/11/2023	6159	EDF Energy Pavilion Bryncwar Road, 04/10 to 31/10/2023	46.07
Cheque	13/11/2023	6160	Robert Gleaves cutting trees at Bonllwyn	40.00
Cheque	13/11/2023	6161	D. S. Nicholas Clerks travelling and postage expenses March to November 2023	241.79
Cheque	14/11/2023	6162	EDF Energy Capel Hendre floodlights 02/10 to 01/11/2023	14.40
Cheque	14/11/2023	6163	D. S. Nicholas clerk reimbursement of Vodafone for wi-fi in chamber April to November 2023	220.16
Cheque	17/11/2023	6164	K. D. Gardening and Waste - Toilet Serevices 0130 November	862.50
Cheque	20/11/2023	6165	BT HOME Office Phone and Broadand M012&C	53.32
Cheque	21/11/2023	6166	Phil Waite Design, sign at Penygroes, stand and panel 023/086	1864.40
Cheque	13/12/2023	6167	J. T. Services grass cutting veeges Gorsddu for October Inv 274	80.00
Cheque	13/12/2023	6168	BROXAP, Outdoor Gym, Llandybie Park Inv 312875	7519.20
Cheque	13/12/2023	6169	Carmarthenshire County Council Quarter 2 Grounds Maintenance Inv 97270806	8613.25
Cheque	13/12/2023	6170	Martin Davies Translations Ordinary and Planning Nov 2023	305.50
Cheque	13/12/2023	6171	Martin Davies Translation Community and Finance Nov 2023	192.40
Cheque	13/12/2023	6172	Llanddarog Community Council Zoom Licence Contribution Inv	240.00
Cheque	13/12/2023	6173	Dwr Cymru 6 Month for Saron Sports Pavilion Inv 4051901780	183.31
Cheque	13/12/2023	6174	Hefin Jones translation at meetings November meetings	170.00
Cheque	13/12/2023	6175	Dynevov Tree Services one off cut 50/105 Inv 325	150.00

Cheque	14/12/2023	6176	Salary D. S. Nicholas December 2023 inc Nat Pay Award back paid to April 2023	2982.26
Cheque	14/12/2023	6177	Salary Sian Taylor Decembrer 2023 inc Nat Pay Award back and underpayment paid to August 1st 2023	1133.98
Cheque	14/12/2023	6178	BROXAP, Outdoor Gym INSTALLATION COST, Llandybie Park Inv 313239	2280.00
Cheque	19/12/2023	6179	K D Gardening and Waste Services Toilet services for December In No. 140	891.25
Cheque	19/12/2023	6180	BT home office for from 19/11 to 19/12/2023 Inv No. M001R2	42.71
Cheque (New Cheque Book)	19/12/2023	6361	HMRC payment for Month Ending 5th January 2024	2021.15
Cheque	08/01/2024	6362	EDF Energy, Sports Pavilion Saron Inv No. 000017635474	21.83
Cheque	20/12/2023	6363	SSE Energy Supply Ltd, Toilets at Llandybie 22/08 to 06/12/23 Inv 87001115588	95.93
Cheque	20/12/2023	6364	SSE Energy Supply Ltd, Office and cham,ber at Llandybie 22/08 to 06/12/23 Inv 8700098428	324.67
Cheque	08/01/2024	6365	EDF Energy, Bowls & Tennis Llandybie 01/11 to 30/11/2023 Inv 000017568420	145.91
Cheque	10/01/2024	6366	EDF Energy, Shed at Bowling Green Inv 000017770868	25.94
Cheque	10/01/2024	6367	EDF Energy, Sports Pavilion Saron 02/012 to 03/01/2024 Inv No. 000017820289	82.90
Cheque	10/01/2024	6368	EDF Energy, Pavilion Penygroes, 02/12 to 03/01/2024 000017817899	34.00
Cheque	10/01/2024	6369	EDF Energy, Filodlights Capel Hendre, 02/12 to 03/01/2024 Inv 000017820747	42.81
Cheque	10/01/2024	6370	CANCELLED CHEQUE	
Cheque	10/01/2024	6371	Vision ICT Ltd, Website hosting & Support 2024/25 Inv 17693	322.50
Cheque	10/01/2024	6372	Next Gen Plumbing - Toilet repairs Inv No. 0004	175.00
Cheque	10/01/2024	6373	Carmarthenshire County Council DLO Lighting Inv No. 97331240	3900.00
Cheque	10/01/2024	6374	Carmarthenshire County Council DLO Annual Park Inspections Inv No. 97332892	96.00

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Cheque	10/01/2024	6375	Morgan & Morgan, copier charges Inv No. 166486 and 200234,	14.91
Cheque	16/01/2024	6376	D. Nicholas Salary January 2024	2698.46
Cheque	16/01/2024	6377	S. Taylor Salary January 2024	729.30
Cheque	10/01/2024	6378	HMRC month ending Feb 5th 2024	779.36
Cheque	10/01/2024	6379	EDF Energy, Pavilion Llandybie (MUGA) 02/12 to 01/01/2024 Inv No. 000017873716	18.53
Cheque	11/01/2024	6380	SLCC Membership 2024/25 Inv MEM247016-1	298.00
Cheque	11/01/2024	6381	BT, payment of shortfall of VAT	10.51
Cheque	11/01/2024	6382	SSE Penygroes Toilets 21/09/ to 31/12/2023 Inv No. 00230437	111.82
Cheque	17/01/2024	6383	K. D. Landscaping Services January Public Convenience Service	891.25

**(ii) Income, Expenditure and Budget Report.**

HEADING	BUDGET	ACTUAL INCOME	DIFFERENCE
Precept	180000.00	180000.00	<b>0.00</b>
Vat Return (Rebate)	12000.00	9863.32	<b>-2136.68</b>
Bank interest	800.00	5654.93	<b>4854.93</b>
Hire Agreement/Grants	7700.00	6700.00	<b>-1000.00</b>
<b>Total</b>	<b>200500.00</b>	<b>202218.25</b>	<b>1718.25</b>

**EXPENDITURE**

HEADING	BUDGET	ACTUAL EXPENDITURE	DIFFERENCE
Grass Cutting	£54,000.00	£30,707.10	<b>£23,292.90</b>
Staff Salary and PAYE	£44,591.00	£41,790.80	<b>£2,800.20</b>
Office Services	£12,350.00	£11,728.92	<b>£621.08</b>
Insurance	£2,500.00	£0.00	<b>£2,500.00</b>
Financial Grants (Open Spaces, Hall, Cemetery)	£20,000.00	£6,300.00	<b>£13,700.00</b>
Asset Maintenance (Public conveniences, premises, parks, rights of way, burial grounds)	£33,550.00	£26,611.70	<b>£6,938.30</b>
Services & Subscriptions	£2,300.00	£298.00	<b>£2,002.00</b>
Members Allowances & Paye	£7,134.00	£114.00	<b>£7,020.00</b>
Election Costs	£10,000.00	£18,999.26	<b>-£8,999.26</b>
Section 137	£10,000.00	£6,100.00	<b>£3,900.00</b>
Vat	£12,000.00	£5,206.00	<b>£6,794.00</b>
Community Development	£42,000.00	£19,626.21	<b>£22,373.79</b>
<b>Total</b>	<b>£250,425.00</b>	<b>£167,481.99</b>	<b>-£82,943.01</b>

Chair

Members **resolved** to approve the payments and to retrospectively approve the payments agreed by the Chair.

**(iii)Balance of Accounts;**

CYNGOR CYMUNED LLANDYBIE COMMUNITY COUNCIL				
Mantolen 2023-2024 Accounts from April 1st				
Prepared by - D Nicholas				
<b>Financial year ending 31/3/2024</b>				
<b>BALANCE OF ACCOUNTS</b>				
				£
<b>Finance Spreadsheet</b>			<b>Balance from Cash Book £279,663.56</b>	
<b>Brought Forward (opening balance at Bank) including uncashed cheques</b>				<b>£312,607.63</b>
<b>Add Income in the year</b>				<b>£202,218.25</b>
<b>Total</b>				<b>£514,825.88</b>
<b>Less outgoings</b>				<b>£158,097.65</b>
<b>Closing Balance Finance Spreadsheet (receipts - payments)</b>				<b>£356,728.23</b>
<b>Unpresented cheques</b>				<b>£4,971.11</b>
<b>TRUE STATEMENT BALANCE</b>				<b>£356,728.23</b>
<b>Note on saving;</b>				
Salary of Rhian Thomas £2,000				
Refund from EDF £1600				

Members **resolved** to approve the budget and payments as correct.

**391.**

**Section 106 funding.**

There was no further information offered by County Councillors present.

**Request on Seminars / Joint meetings**

\_\_\_\_\_  
Chair

31st of January 2024

There were none.

**392.**

**Date of next meeting**

Members **resolved** that the next Ordinary meeting of Council be held on Tuesday 27<sup>th</sup> of February, 2024 at 6.30pm and the Finance and Environment Committees are to be held on 15<sup>th</sup> of February at 2024.

**393.**

As there was no further business to discuss, the Chair declared the meeting closed 8.20 pm.