

MINUTES of the Ordinary Meeting of Llandybie Community Council held at the Council offices, High Street, Llandybie and online via Teams on Wednesday, 25th of June, 2025 at 6.30 p.m.

Present

Councillors

Cllr D. W. Hopkins	Cllr L. Wilkins	Cllr J. Tandy
Cllr A.J. Evans	Cllr R. Barnes	Cllr P.H. Roberts
Cllr G. J. Davies	Cllr E. W. Nicholas	Cllr H. Davies
Cllr R.A. Davies	Cllr L. Wilkins	Cllr C. R. Thomas
Cllr S. Roberts		

Attending online

Cllr K. D. L. Davies	Cllr A. W. Jones	Cllr L. Jones
D. Thomas	A. L. Thomas.	

Apologies

Cllr E. J. Davies

729.

To Receive apologies for absence.

There was one, Councillor E. J. Davies

730.

DECLARATIONS OF INTEREST.

There was none.

731.

MINUTES

The Minutes of the following meetings as circulated were considered:

- Minutes of the Statutory Meeting held on the 28^h of May, 2025.

The minutes were proposed as correct by Cllr S. Roberts and seconded by Cllr P. Roberts.

- Minutes of the Ordinary Meeting held on the 28th of May, 2025

The minutes were proposed as correct by Cllr S. Roberts and seconded by Cllr C. R. Thomas.

Acceptance of the minutes;

The Chair asked for a proposal to accept all the minutes and this was **Proposed** by Cllr S. Roberts and **Seconded** by Cllr C. R. Thomas.

732.

MATTERS ARISING FROM THE MINUTES

Chair

There were none.

733.

PUBLIC PARITICIPATION

There was none.

734.

CORRESPONDENCE

(i) Email regarding Riverway 106 from Cllr A. Jones.

The Clerk explained that he had offered to raise an email from Cllr A. Jones and asked for clarification on actions, Cllr A. Jones confirmed that he had asked for joint contribution regarding financing the redevelopment of Riverway Park and was enquiring if the Clerk could investigate 106 monies regarding developments around the park and report back his findings.

The Clerk confirmed he would follow this up with the County Council.

(ii) Police reports as 1st of May 2025

Llandybie Area	
Violence and sexual offences	9
Anti-Social Behaviour	3
Public Order	1
Theft	1

Penygroes including Blaenau and Caerbryn;	
Violence and sexual offences	9
Criminal Damage & Arson	2
Public Order	
Other crime	

Saron and Capel Hendre	
Violence and sexual offences	13
Public Order	3

Anti Social Behaviour	2
Criminal Damage & Arson	1

For members and wider public information, Llandybie Community Area Crime figures below are available using the link below. The Clerk recommends that the look at the crime map of their area which offers some detail of the breakdown of the crime figures by searching ‘in my area’.

[Llandybie | Police.uk \(www.police.uk\)](http://www.police.uk)

735.

Clerk’s Report 21/06/25

To: Chair and Members of Council.

(a) Parks;

(i) Saron and Capel Hendre 106. Still on the list of follow up with Carmarthenshire County Council.

There is no further update on the two amounts of £22,320.00 for future education provision at Saron and £17,680.00 for Cwmgwili park. No further news to report.

(b) Footpaths.

The Clerk is meeting Alan Warner of the County Council Rights of Way Team on the 26th of June to go through all the footpaths that needs work and will put in place an action plan of works to be reported at the July Ordinary Meeting.

Update; Cllr D. Thomas enquired on two footpaths at Penygroes, the Clerk explained that he would put a full update in the July meeting which was accepted.

(c) Banc Y Ddraenen Park Project;

The Clerk offered the following update;

- The nature reserve area works had now been costed by the consultants pending a 106 grant of monies. The cost was circa £5,000 with a cost of £1,000 annually over 25 years to be deposited with Carmarthenshire County Council to be released yearly to cover the cost of the upkeep of the area in terms of cutting and mowing.
- The Clerk is now waiting for notification after the planning on a nearby site was granted to see when the 106 monies to cover the work is forthcoming to

begin the project. It's worth noting that this may have implications regarding Saron Park.

Update ; The Clerk received a communication from the developer who copied in Carmarthenshire County Council that they now will look to confirm the funds via 106 for the project, the Clerk has asked for clarification from Planning as to the challenge to the decision on what implications that might have on the 106 monies being available.

(d) Llandybie Tennis Courts;

The courts have now been completed and playing tennis has resumed.

Update; The Clerk updated councillors that an event would be arrange to launch the new tennis courts and he would update all councillors when the tennis club and the Chair had decided on a suitable Saturday or Sunday. All councillors would be welcome to attend.

(e) Heating System at Bowls and Tennis Pavilion;

The Betws Wind Farm Fund meeting that was held on the 28th of May decided to defer the application to a more suitable Community Green Energy Scheme that opens in the next 4 to 6 weeks, the Clerk is working with the grants team at the County Council to secure match funds via this recommended route.

Update; The Clerk explained that he had a phone conversation with Grants Team at Carmarthenshire County Council and the scheme was due the open in August b2025 for applications.

(f) Dog Fouling Project;

The mobile CCTV cameras with Ai recognition has been onsite at Saron Park for two weeks and has been 4 weeks at the lower end of Penygroes Park.

The Administrative Officer has now written to all Primary Schools in our area to offer them the opportunity to compete in the Littering/Dog Fouling poster competition.

The Clerk is regularly in touch with the Environment Enforcement Officer and our PCSO and regular walkabouts are taking place to monitor progress.

Update; Cllr D. Thomas wanted it noted that the project had been instrumental in raising awareness of the problem of Dog Fouling and felt that it had reduced the complaints and thanked the Clerk for the work on the project.

(g) Saron CCTV;

Three contractors have now quoted with the cheapest quote being Dyfed Alarms at £2571 plus VAT. The budget was £5,000. The closest quote was £2969 plus vat.

Update; At the meeting the Clerk asked that he granted permission to accept then tender from Dyfed Alarms to proceed with the spend.

It was **Resolved** to agreed to the spend of £2,571 plus vat.

(h) Dog Fouling and tree planting spreadsheet;

The Clerk will circulate an updated spreadsheet for discussion at the meeting, The Clerk ask for councillors to update him of Dog Fouling Hot Spots and Tree Planting opportunities.

(i) Saron Park Upgrade;

The Clerk is in the process of completing the tenders and getting prices from three suitable contractors to upgrade the park in line with agreed budget spend for 2025/26. It is hoped to start the project in September 2025.

Update; The Clerk updated councillors that he was meeting Wicksteed the third company being asked to quote in the following week.

(j) Travelling Community at Penygroes Park;

On the evening of Thursday 19th of June Cllrs D. Thomas and P. H. Roberts alerted the Clerk that nine caravans had been set up on the Rugby Pitch. The Clerk liaised with all three Councillors and Penygroes RFC to establish facts and has worked with Gruff Rees the Travelling Community Liaison Office for the County Council who has notified the Senior Enforcement Officer who are drawing up an enforcement notice to be issued on Monday 23rd of June giving them a set time frame of less that one week to leave.

Update; The Clerk confirmed that the travellers had left the site between Monday night and Tuesday Morning. Cllr D. Thomas wanted his thanks noted that the Clerk dealt with the situation so swiftly.

Cllr A. J. Evans asked if we as a Community Council were insured in the instance recurrence and a less than cooperative outcome, especially with another 9 parks under our management. The Clerk said he would contact the insurer to establish this.

Dai Nicholas – Clerk

June 21st 2025

736. Discussion and rationalisation of committees.

(i) Committees and the number of members and amalgamation.

The Chair opened the discussion on the document emailed by the Clerk which outlined what councillors were currently on each committee.

The Chair proposed that one councillor per ward be appointed and asked for comments, Cllrs D. Thomas, K. D. L Davies, N. C. Davies and R. A. Davies felt this was too restrictive in order to offer a fair representation, the Chair accepted this and asked for it be agreed that the Committees that had been suggested in the circulated document be agreed as the new amalgamation of committees and it be recorded in the minutes.

It was **resolved** to agree this.

(ii) Appointing members to the new committee structure

The Chair took the councillors through each committee and asked for nomination, and was proposed that all committees would be held on second Wednesday of every month, the following list was discussed ;

1	Committees	New Member List	Chair/VC	Number of meetings
	Parks and Play Areas	L. Wilkins, P. H. Roberts, R. Barnes, , D W Hopkins (Past Chair)	J. W. Tandy	4
	Rights of Way Environment	S. Roberts, H Davies, N. C. Davies, G. J. Davies,	A. J. Evans	
2	Policy	L. Wilkins, A. W. Jones, R. A. Davies, A. L. Thomas	J W Tandy	2
	Employment	R. Barnes, C. R. Thomas, D. Thomas, D Hopkins (Past Chair)	A. J. Evans	
3	Finance	L. Wilkins, R.A. Davies, E. J. Davies, Mrs K.D.L Davies, C. R. Thomas, D Thomas, P. H. Roberts, D W Hopkins (Past Chair)	J W Tandy A. J. Evans	4
4	Community Development	L. Wilkins, C. R. Thomas, and A. L. Thomas, L. Thomas, P. H. Roberts	A. J. Evans J. W. Tandy	
	Raising the Profile	E. J. Davies, H. Davies, D W Hopkins (Past Chair) NB; Sian Tylor as Clerk		
5	Planning	L. Wilkins, S. Roberts, E. W. Nicholas, G. J. Davies, D. Thomas, Mrs K.D.L Davies, L. Thomas, D W Hopkins (Past Chair)	A. J. Evans J. W. Tandy	10
6	Ordinary and Statutory	All Councillors	J W Tandy	
7	Statutory	All Councillors	J W Tandy	1

It was proposed by the Chair Cllr J. W. Tandy and Seconded by Cllr C. R. Thomas.

 Chair

It was **Resolved** to accept the proposal and the Clerk to circulate the new list and update the website.

737.

Update on Gilfach Iago.

The Clerk confirmed that the update had been received the County Council were still waiting for date in court.

738.

(i) Income

HEADING	BUDGET	ACTUAL INCOME	DIFFERENCE
Precept	193860.00	64620.00	-129240.00
Vat Return (Rebate)	24000.00	0.00	-24000.00
Administration	3000.00	3000.00	0.00
Bank interest	4300.00	61.59	-4238.41
Hire Agreement/Grants/106	20000.00	0.00	-20000.00
Total	245160.00	67681.59	-177478.41

(ii) Expenditure

HEADING	BUDGET	ACTUAL EXPENDITURE	DIFFERENCE
Grass Cutting	£31,500.00	£1,060.00	£30,440.00
Staff Salary and PAYE	£57,252.00	£10,492.58	£46,759.42
Office Services	£7,500.00	£7,342.27	£157.73
Insurance	£3,600.00	£3,295.22	£304.78
Financial Grants (Open Spaces, Hall, Cemetary)	£20,000.00	£0.00	£20,000.00
Asset Maintenance (Public conveniences, premises, parks, rights of way, burial grounds)	£47,495.00	£9,864.05	£37,630.95
Services & Subscriptions	£6,050.00	£0.00	£6,050.00
Members Allowances & Paye	£15,000.00	£663.00	£14,337.00
Election Costs	£8,000.00	£7,011.27	£988.73
Section 137	£20,000.00	£0.00	£20,000.00

Chair

Lighting	£4,000.00	£6,207.42	£2,207.42
Community Development	£48,500.00	£2,160.00	£46,340.00
Total	£268,897.00	£48,095.81	£220,801.19

(iii) Payments made till June 21st;

Dynevor Tree S Dangerous Overhanging Branches Inv 07.05.25	450.00
K D Gardening Services Cleaning Toilets May Inv 0230	891.25
YGP part payment of disputed Inv 982009 March/April/May/June	192.00
NEST Pension for May 2025	404.25
Welsh Water Dec to May Inv 6095942943	579.12
Heart of Wales Line Membership Inv Ref m1002s30c0d0	30.00
Llandeilo Town Council Mayors Dinner Inv Mayor Din 300525	80.00
Morgan & Morgan Monthly Broadband Inv 95519	35.99
D Nicholas Travel Exp 6months	218.11
D Nicholas Vodafone & Postage Exp 6months	117.39
LHP Xero Licence and Training	154.80
South Wales Sports Grounds Inv 2067	2160.00
Morgan & Morgan Photocopier Charge Inv 203742	12.00
Martin Davies Translation May Inv 28th May	232.31
Salary D. Nicholas	2429.19
Salary S. Taylor	755.73

Payments for invoices received at 21st of June

Mike Voyle, Connection repair at C Handre Invv 0189	232.31
Uniserve Fire Extinguisher Maint & New Inv 2091 C Offices	84.00
Uniserve Fire Extinguisher Maint Inv 2092 Offices H Street	342.00
Uniserve Fire Extinguisher Maint Inv 2093 Saron Juniors	116.40

CYNGOR CYMUNED LLANDYBIE COMMUNITY COUNCIL					
Mantolen 2025-2026 Accounts from April 1st					
Prepared by - D Nicholas					
Financial year ending 31/04/2026					
BALANCE OF ACCOUNTS					
					£
Brought Forward (opening balance at Bank)					
					£244,242.20
Add Income in the year					
					£67,681.59

Chair

Total					£311,923.79
Less outgoings					£48,536.05
Closing Balance Finance Spreadsheet					£263,387.74
(receipts - payments)					
Unpresented payments/cheques					
TRUE STATEMENT BALANCE					£263,387.74

The Clerk noted an email from Cllr P. H. Roberts that there was an error on the balance of the 'Lighting Budget' entry, the Clerk confirmed this assumption was correct and had amended it and would include the correction in the minutes.

It was **resolved** to accept financial report presented by the Clerk.

(ii) Update on Internal and External Audit 2024/25

The Clerk confirmed that the Internal Audit information had now been passed by the appointed Internal Auditor and he was in the process of publishing that and undertaking the Full External Audit

739.

Section 106 funding.

There no update from County Councillors present.

740.

Request on Seminars / Joint meetings

The Chair announce had attended the Mayors Evening at Llandeilo Town Council and found it a very useful networking opportunity.

The Chair also updated councillors that a networking meeting of Mayors and Chairs of local councils was being hosted by Llandybie Community Council at the Bowls and Tennis Pavilion which would also offer a fact finding opportunity on best practice.

The V. Chair Cllr A. J. Evans that her and the Chair and Saron councillors had attended an event celebrating the life of World Snooker Champion Agnes Davies which was a pleasant afternoon and featured in the South Wales Guardian.

741.

Chair

25th of June 2025

Date of next meeting

Members **resolved** that the date of the next Ordinary meeting be the 30th of July 2025 with Policy & Employment on the 16th of July 2025.

742.

As there was no further business to discuss, the **Chair declared** the meeting closed 7.28 pm.