

MINUTES of the Ordinary Meeting of Llandybie Community Council held at The Pavilion, Llandybie and online via Teams on Wednesday, 29th of April 2026 at 6.30 p.m.

Present

Councillors	Cllr A.J. Evans	Cllr R. Barnes	Cllr J. Tandy
	Cllr D. W. Hopkins	Cllr C. R. Thomas	Cllr N. C. Davies
	E. J. Davies	Cllr L. Wilkins	Cllr H. Davies
	P. H. Roberts	Cllr E. W. Nicholas	

Attending online D. Thomas Cllr A. L. Thomas Cllr K. D. L. Davies
Cllr L. Jones

Apologies Cllr A. W. Jones Cllr R.A. Davies
Cllr S. Roberts Cllr G. J. Davies

Absent. None

Note taker: S. Taylor

Clerk: D. S. Nicholas

947.

To Receive apologies for absence.

There were four, Cllr R. A. Davies, Cllr S. Roberts, Cllr A. W. Jones, Cllr G. J. Davies

948.

DECLARATIONS OF INTEREST.

There was two, Cllr and Chair J. Tandy wanted it noted that he and Cllr L. Wilkins were standing at the next Senedd Elections and would be adhering to the pre-election period of sensitivity is the time before an election or referendum when governments, ministers and civil servants avoid making announcements or decisions that could influence the campaign. It is also known as the period of heightened sensitivity and was previously referred to as ‘purdah’. The exact period is from Tuesday 24th of March until polls close on the 7th of May 2026.

949.

MINUTES

The Minutes of the following meetings as circulated were considered:

- Minutes of the Ordinary Meeting held on the 27th of March 2026

The minutes were proposed as correct by Cllr D. W. Hopkins and seconded by Cllr E. W. Nicholas.

Chair

- Minutes of the Planning Committee held on the 27th of February 2026

The minutes were proposed as correct by Cllr D. W. Hopkins and seconded by Cllr R. Barnes.

- Minutes of the Policy and Employment Committee held on the 13th of April 2026

The minutes were proposed as correct by Cllr D. W. Hopkins and seconded by Cllr R. Barnes.

- Minutes of the Raising the Profile of the Community Committee held on 13th of April 2026

The minutes were proposed as correct by Cllr D. W. Hopkins and seconded by Cllr N. C. Davies.

Acceptance of the minutes.

The Chair asked for a proposal to accept all the minutes, and this was **Proposed** by Cllr R. Barnes and **Seconded** by Cllr D. W. Hopkins.

950.

Matters arising from the minutes.

There was none.

951.

PUBLIC PARTICIPATION

There was none.

952.

CORRESPONDENCE

(i)

Police reports as 1st of March 2026

Llandybie Area	
Violence and sexual offences	4
Shoplifting	3
Burglary	1

Chair

Anti-Social Behaviour	1
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Penygroes including Blaenau and Caerbryn;	
Violence and sexual offences	5
Public Order	2
Other theft	2

Saron, Capel Hendre and Penybanc	
Violence and sexual offences	19
Public Order	3
Burglary	2
Ant-Social Behaviour	2

V. Chair, Cllr A. J. Evans asked that the Clerk explore what we as a council can do for victims of Violence and sexual abuse and to investigate reasons behind the surge in crime at Saron, Capel Hendre and Penybanc.

The Clerk confirmed that he would meet with PCSO's and Police Officers to investigate.

NB; For members and wider public information, Llandybie Community Area Crime figures below are available using the link below. The Clerk recommends that the look at the crime map of their area which offers some detail of the breakdown of the crime figures by searching 'in my area'.

[Llandybie | Police.uk \(www.police.uk\)](http://www.police.uk)

(ii) Gilfach Iago Update

The Clerk confirmed that he had emailed the County Council and they had offered no meaningful update.

It was **resolved** to note the Clerks update and await further response.

953.

Clerk's Report 24/04/2026

Chair

To: Chair and Members of Council.

(a) Parks.

(i) Saron and Capel Hendre 106. Still on the list of follow up with Carmarthenshire County Council.

- 106 Monies for Saron Park £37,226,

Update: Claim has been made for £18,443 for Saron Zip Wire and is expected to be paid in 10 working days. It has been confirmed that the remaining £18,783 will be claimed in June for Blaenau and Penygroes Zip Wires, total cost of these projects amounts to approximately £25,000 plus Vat, the shortfall is in the original budget.

- 106 Monies Ddol Y Derwen £25k (first of 3 payments),

(b) Footpaths. Outstanding items.

51/23 Cwmfferws: Bridleway linking to the path horse riding is not permitted, the Clerk has Asked the County Council Team to investigating putting up signage to warn horse riders.

No Update: The Clerk is still monitoring but emailed the team in early March for an update.

51/23 Cwmfferws to Saron: An outstanding item reported by Cllr N. C. Davies, the Clerk will now establish who the landowner is and meet with them to discuss repairing a fence overlooking the river.

Update: The Clerk has now received a quote for the work and introduced one of our contractors to the landowner to discuss completing the work.

Five Footpath enquiries around Wern Ddu and Heol Ddu: The County Council have now issued summonses to landowners concerned to unblock and clear necessary obstacles; the Clerk will monitor the progress.

Update; The Clerk is meeting the Carmarthenshire Rights of Way team for an update meeting on all projects on Thursday 30th of April, the current position on the above walks is that all works have been completed except 51/101 where work is underway to complete bridging and 51/114 where the Clerk has received correspondence from the Brecon Beacons National Park that an application has been submitted to reroute the path past a pond, the Clerk responded positively and he hopes this will be reinstated in the coming months.

51/80 Cilyrychen Llandybie: This has been reported by Betws Wanderers Walking Group and the stiles and fences are in urgent need of repair and replacement; this has now been added to the work schedule of Carmarthenshire's RoW Team.

51/96 and 51/97 Llangwyddfán, Llandybie: The above-mentioned walking group have also reported slurry blocking the path and this has also been added to the RoW work schedule, they are due to write to the landowner.

51/75 Aberlath, Bridge: The Clerk will be getting an update on Thursday 30th of April, the path is still technically closed as the river has undermined the bridge foundation.

(c) Banc Y Ddraenen Park Project.

Coed Lleol and Carmarthenshire County Council have started 4 days of Community Activity to do works on the Nature Reserve Area have now taken place and 1 more event will complete the season of events.

- Wednesday 29th April Build a Bench (Adults)

(d) Heating System at Bowls and Tennis Pavilion and other grants for greener energy solutions.

The Clerk has met an Energy Champion Duncan Edwards from Egin at the Pavilion and a formal report, which is a stipulation of the Welsh Government grant application process has now been completed and the Clerk has further met with Keith Baker an Egin consultant who will help complete the process, he has further offered to help apply for funds to upgrade our floodlights to LED Lighting.

A grant has now been earmarked, subject to three quotations for £15,000 towards the heating system.

(e) Betws Wind Farm fund open from April 2026.

The Clerk is now looking for projects with suggestions welcomed. He will be looking at;

- Rights of Way signage that links the 120 footpaths to online maps and apps in response to previous discussion on having regional 'flyers' for walkers.
- LED Floodlights at Llandybie.
- Upgrade of equipment at Saron Park
- Upgrade of equipment at Derwydd Park
- And will enquire about supporting sporting and well-being events.

(f) Park Upgrades:

- **Saron Park Zip Wire Project**

The project will be completed at the end of January 100% the cost of £18,443 before vat will now be claimed in this financial year.

Update; Project complete, but new extension to the park to take place in May at a cost of £2,850, two benches will be added at a cost of £400 each.

- **Penygroes Park Zip Wire Project and Blaenau Zip Wire Projects**

Council have confirmed eligibility of the same 106 pot for both Saron and Blaenau; both projects will start at the end of March at a cost circa £14k plus vat and £12k plus vat respectively.

Update; The Clerk has now received 3 quotes for both projects; he recommends the following actions.

- **Blaenau Park Zip Wire:** Proludic have successfully quoted a supply and fit cost of £13,584.52 plus Vat
- **Penygroes Park Zip Wire:** Proludic have quoted a price of £13,395 plus Vat which includes supply and instal, the Clerk however has agreed that a supply only deal is available, as the ground is level and access is better for £7,279 plus vat, the Clerk has asked a local contractor with experience of fitting park equipment to provide a price, the Clerk is waiting for a reply. This will be claimed by 106 payments.

(g) Update on lease to Saron Juniors Football Club

A draft of the draft lease proposal is due in the next two weeks.

(h) Saron Park area Flooding.

The Clerk has had numerous complaints about flooded gardens at the lane along Saron Juniors Football Pitch and Siddells Environmental Services were engaged by the Clerk in January to clear blocked drains and then unblock a sump on the bottom piece of land, it transpires that the culvert/ditch is blocked. The Clerk is seeking professional advice on which to seek a solution and a costing.

Update: The Clerk has been presented with an option by a contractor to divert the course of the culvert into another culvert to allow water runoff, he is currently seeking advice on the legality of diverting the water into a culvert on land not owned by the Community Council.

(i) Dog Fouling Bins at Cwmfferws and Dog Fouling at Saron Park.

- Clerk has met Gareth Howells of Carmarthenshire County Council and agreed the sighting of one bin; this will be done in the next two weeks.

(j) Embargo on political activity up to the Senedd.

The Clerk will update members on any implications.

(k) Councillors allowance and tax payments:

The Clerk will give a brief overview of the end of year tax calculation and the allowance arrangements for 2026/27. The payroll service provider who indicate

that they did not wish to continue offering payroll services in the next financial year did not correctly deliver the year end service which meant with only a day before the end of the financial year the Clerk had to pay the Councillors Allowance in the gross amount, this was in spite of the fact the Clerk had alerted them on the 14th of March that the submission for allowances was premature and incorrect as the last meeting of council had not taken place on which to calculate the annual allowance. Subsequently after the year end both the payslips and the P60's was adjusted and correctly presented to HMRC.

The payroll is now correct and the service has been taken over by Ashmole Accountants, the Clerk explained that the tax on the allowances in 2025-26 would be adjusted during the 2026-27 submission.

It was **resolved** to accept this and the Clerk will update on the tax position in the future meetings.

(I) Translation Services:

As a three-year cycle has now taken place the Clerk has drawn up a quotation letter to send to three companies, including the current contractor to seek quotations for the service for the next three in a best value exercise.

V. Chair Cllr A. J. Evans wanted it noted that this was a valuable service and worth every penny in preserving the bilingual business of the council, the Clerk noted that the current service was exemplary and the exercise was merely in line with standing order to ensure best value.

Dai Nicholas – Clerk

March 24th, 2026

It was **resolved** to accept the Clerks Report and the resolutions within it.

954. Financial Matters

(i) Finance Report as at 24th of April and updated on the 29th of April 2026.

End of Year End Payments not reported in March's Ordinary Meeting:
Payments made from 16th of March to 31st of March 2026

YPG Public Convenances Llandybie	101.99
Nest Staff Pension March	273.06
YPG Public Conveniences Penygroes	29.81
LBS Builders Merchan 3-ton bark Saron Park	436.80
Morgan & Morgan Broadband Inv 104341	96.00
HMRC Feb/March	2063.91
Amy Thomas Annual Cllr Allowance 2026	306.00
Anita Evans Annual Cllr Allowance 2026	926.00

Chair

Anthony Jones Annual Cllr Allowance	321.00
C. R. Thomas Annual Cllr Allowance	306.00
Nicholas Craig Davies Annual Cllr Allowance	306.00
D. O. Thomas Annual Cllrs Allowance	291.00
D. W. Hopkins Annual Cllr Allowance	381.00
J. E. Davies Annual Cllr Allowance	261.00
E. W. Nicholas Annual Cllr Allowance	261.00
G. J. Davies Annual Cllr Allowance	291.00
Huw Davies Annual Cllr Allowance	336.00
Julian Tandy Annual Cllr Allowance	926.00
Karen D. L. Davies Annual Cllr Allowance	321.00
L. Jones Annual Cllr Allowance	246.00
W. P. Wilkins Annual Cllr Allowance	336.00
P. H. Roberts Annual Cllr Allowance	291.00
R. W. Barnes Annual Cllr Allowance	336.00
Simon Roberts Annual Cllr Allowance	261.00
W. R. A Davies Annual Cllr Allowance	276.00

End of Financial Year Income & Expenditure:**INCOME**

HEADING	BUDGET	ACTUAL INCOME	DIFFERENCE
Precept	193860.00	193860.00	0.00
Vat Return (Rebate)	24000.00	24797.16	797.16
Administration	3000.00	14395.73	11395.73
Bank interest	4300.00	5417.69	1117.69
Hire Agreement/Grants/106	20000.00	23050.00	3050.00
Total	245160.00	261520.58	16360.58

EXPENDITURE

HEADING	BUDGET	ACTUAL EXPENDITURE	DIFFERENCE
Grass Cutting	£31,500.00	£36,581.94	-£5,081.94
Staff Salary and PAYE	£57,252.00	£67,798.71	-£10,546.71
Office Services	£7,500.00	£8,465.37	-£965.37
Insurance	£3,240.00	£3,295.22	-£55.22
Financial Grants (Open Spaces, Hall, Cemetary)	£20,000.00	£13,859.00	£6,141.00

Asset Maintenance (Public conveniences, premises, parks, rights of way, burial grounds)	£47,495.00	£78,138.09	-£30,643.09
Services & Subscriptions	£6,050.00	£5,446.70	£603.30
Members Allowances & Paye	£14,000.00	£10,844.23	£3,155.77
Election Costs	£8,000.00	£7,011.27	£988.73
Section 137	£20,000.00	£12,025.00	£7,975.00
Lighting	£4,000.00	£6,207.42	£292.58
Community Development	£61,000.00	£62,951.14	-£1,951.14
Total	£280,037.00	£312,624.09	£32,587.09

(ii) End of year 2025-26 budget review for External Auditors;

The Clerk explained that only one heading was more than a 15% variance and offered the following breakdown of the spend agreed in meetings and **resolved** to be taken from reserves, this included items of overcharge and refunds received into income;

Variation from the 2025 – 2026 Budget agreed in minutes as ‘from reserves’ as follows;

As recorded and resolved in September Finance Meeting 2025, Items 788, 789 and 790, October Ordinary Meeting 29th Item 818 (iv) acceptance of Budget Review from Septembers Finance Committee and the Clerks report Item 820 paragraphs (f), (g), (k) and (i) and February Finance Meeting 11th of February 2026, Item 891,

Budget Review and Budget Variation

Asset Maintenance Budget: £47,495

Actual Spend: £78,138.09

Difference: £30,643.09

From Reserves, Chamber & Office Move:

- Office conversion £4,098.20
- Doors and locks £239.06
- Sealing shed, shed locks and lining shed £1601.88
- Drainage for shed £756.00
- Alarm system £1806.00
- Document digitisation 1st batch £2502.00
- Document digitisation 2nd batch £558.00
- Screen and trolley £478.28
- Wi-Fi and moving IT £640.80, 47.99, 57.60

Chair

- Removal costs £350
- Painting toilets £950
- Welsh Water compliance £288
- Moving Chairs Board: Electrics: £160.00 and handyman £156 (inc new keys)

Subtotal: £14,533.81

Fence/Gates at Penygroes Park:

- Supply and instal: £3,820.00
- Locking gates at Penygroes park: £1,305.00

Subtotal: £5,125.00

CCTV Saron Park: £3,793.20

Subtotal: £3,793.20

Overcharge of Electric on hand over of new energy contract;

- Yorkshire Gas & Power; £207.32
- Yorkshire Gas & Power £912.91
- SSE Energy; £588.38
-

Sub total: £1,708.61

NB: This was refunded into Income.

Conclusion of explanation to Councillors:

Totals overspend; £30,643.09

Total agreed from reserves and paid but refunded: £25,160.62

Difference: £5,482.47, The Clerk explained that his is less than 15% variation on the original budget of £47,495.00.

The Clerk also wanted it noted that we also received a part refund over two years on Carmarthenshire County Council on rates overpayment of £7,029.62 (this was for overpay across approximately 3 years)

It was **resolved** to accept the Clerks report on the agreed reserves spend to be reported to the External Auditor.

(iii) End of year Bank Reconciliation 2025-26

Cyngor Cymuned Llandybie Community Council				
Mantolen 2025-2026 Accounts from April 1st				
Prepared by - D Nicholas				

Chair

Financial year ending 31/04/2026					
BALANCE OF ACCOUNTS					
					£
Brought Forward (opening balance at Bank)					£244,691.25
Add Income in the year					£261,776.75
Total					£506,468.00
Less outgoing					£312,826.50
Closing Balance Finance Spreadsheet (receipts - payments)					£193,641.50
Unpresented payments/cheques					£0.00
TRUE STATEMENT BALANCE					£193,641.50
Lloyds Acc					5,843.86
Lloyds Business Account					508.29
NSI					25873.26
Swansea Building Society					161416.09
Bank Rec for March 31st					193,641.50

It was **resolved** to accept the Clerks report on the end of year statement.

(iv) Payments made from 1st of March until 24th of April 2026

Connor Thomas Penygroes Toilet Repair Inv 201	525.25
Connor Thomas Painting Pavilion Toilets Inv 202	950.00
LBS Builders Merchants 3 Ton Play Bark Inv	442.34
Hefin B. Jones 3-month Translation Inv 1142	255.00
Mike Voyle Installation of Defib, Inv 305	264.00
Antur Cymru Annual Payroll Services Inv 11029	309.60
Wicksteed Leisure Zio Wire and Roundabout	459.90
M. V. Davies Translation Feb Minutes	212.23
Morgan & Morgan IT Charges Inv 102227	180.00
Morgan & Morgan on site Tech services	240.00
Fire Consult Wales Risk Ass Pavilion Llandybie	425.00
BT Phone March 2026 landline Inv M04318	62.51
Sian Taylor Exp General out of pocket	104.95

Chair

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Sian Taylor Exp Travel 1st Nov to March 2026	169.20
YGP Electric Shed Bowls Llandybie Inv 1294789	24.41
YGP Electric Pavilion Penygroes Inv 1294837	30.09
YGP Lights Llandybie MUGA Inv 1294860	32.88
YGP Floodlights Capel Hendre Inv 1294861	32.88
YGP Sports Pavillon Saron Inv 1294984	44.56
YGP Bowls & Tennis Pavillon Llandybie	110.81
K D Gardening Services, Cleaning of Toilets March Inv	900.53
Sian Taylor Salary April 2026	890.85
D. Nicholas Salary April 2026	2609.23
YGP Public Convenances Llandybie Inv 1306732	47.58

Large payments for invoices received at the end of March beginning of April 2026 to be paid in April.

- Wicksteed Leisure, Saron Park Zipwire £22,131.60 inc Vat (106 claim £18,443, Vat claim £3,688)
- Carmarthenshire County Council, Grounds Maintenance £9,134.18 Inc Vat (Vat £1,826)
- Carmarthenshire County Council, Public Lighting £5,572.08 Inc Vat (Vat £928.68)

The Clerk explained that the first of three precept payments of £66,881.00 was received on April the 28th.

It was **resolved** to accept the Clerks report on payments to be made.

(v) Current bank position as at 29/04/2026

Cyngor Cymuned Llandybie Community Council					
Mantolen 2025-2026 Accounts from April 1st					
Prepared by - D Nicholas					
Financial year ending 31/04/2026					
BALANCE OF ACCOUNTS					
					£
Brought Forward (opening balance at Bank)					£193,641.50
Add Income in the year					£66,924.23

Chair

Total					£260,565.73
Less outgoings					£31,479.40
Closing Balance Finance Spreadsheet (receipts - payments)					£229,086.33
Unpresented payments/cheques					£0.00
TRUE STATEMENT BALANCE					£229,086.33

NB; A grant payment through 106 monies of £18,443.00 is due within 10 working days

It was **resolved** to accept the Financial Report and agree the payments to be made.

(vi) Update on Internal and External Audit 2025/26

The Clerk confirmed that the Internal Audit was now ready in draft form and he anticipated that they would be sent to the Internal Auditor during May.

(vii) To pass the accounts statement/bank reconciliation for 2025/26

The Clerk explained that he had now finalised and gone through the final accounts with the Chair and Vice Chair and had shared the final accounting statement with Councillors prior to the meeting, and asked that the accounts be considered for formal acceptance, it was proposed the final accounts be accepted by Cllr and this was seconded by Cllr.

Chair asked for that any one against to make their position known, there was none, it was passed unanimously and it was **resolved** to formally accept the accounts statement for 2025/26.

The Clerk will present the annual return at the end of June 2026 Ordinary Meeting ready for resolution.

955.

Section 106 funding.

There was no update from County Councillors present.

956.

Request on Seminars / Joint meetings

The Chair gave a report on two events he had recently attended; The Start of Tybie Bowls Centenary Season which had been an enjoyable afternoon and reported in the South Wales Guardian and the launch of the Baobab Cymru Ghanaian restaurant in

Chair

29th of April 2026

Derwydd where he gave a speech of welcome and congratulations and wished the venture a successful future within the community.

957.

Date of next meeting

Members **resolved** that the date of the next Ordinary meeting would follow the Annual Statutory Meeting on the 27th of May 2026.

958.

As there was no further business to discuss, the **Chair declared** the meeting closed.
7.18 pm.