

Minutes of the Ordinary Meeting of Llandybie Community Council held at the Council Offices, Llandybie on Wednesday, 29th January, 2020 at 6.30 p.m.

Present

Councillors	R. A. Davies	Mrs K.D.L. Davies	A.W. Jones
	P.H. Roberts	D. Hopkins	Mrs A. Evans
	E.W. Nicholas	I. Rh. Llewelyn	Mrs Ll. Latham
	W. D. Evans	Mrs C. Thomas	D. Nicholas

Apologies

Councillors	Mrs S. E. Thomas	Mrs J. E Collins	N. Evans
	Mrs Ll. Hindley		

656.

Presentation by Mrs Karen Burch – Chairman of Carmarthenshire Riders group

Members were addressed by Mrs Karen Burch who informed them that the aim of the group was to work with other partners to create safe and off road access for horse riders. The lack of a suitable network capable of being used by horse riders remained a concern and despite large investments into the cycling network, the paths were not available for horse riding. Mrs Burch asked the Members to take the concerns of the riders seriously in all planning application and consultations on travel routes, and to consider supporting the introduction of new bridleways across the area.

The Chair thanked Mrs Burch and two colleagues who attended with her for their attendance.

It was **resolved** that the Clerk should write to Carmarthenshire County Council to obtain an up to date map of bridleways and bye ways open to all traffic in the Council area, and to enquire if there were any decommissioned bridleways which could potentially be reopened.

657.

Declarations of interest

There were none.

658.

MINUTES

The minutes of the following meetings as circulated were considered:

Minutes of the Ordinary Meeting of Council held on 27th November, 2019.

Minutes of the Planning Committee Meeting held on the 27th November, 2019

It was **resolved** to approve the minutes of these meetings as a true record. It was further **resolved** to confirm the recommendations of the committee.

MATTERS ARISING FROM THE MINUTES

659.

There were none.

Chair

CORRESPONDENCE

660.

Report on Police Crime figures

Crime Summary for the last 90 days.

Llandybie

Arson 1
Burglary - Residential 1
Criminal Damage 1
Fraud 1
Public Order 1
Theft 2
Sexual Offence 3
Violence with Injury 2
Violence without injury 9

Penygroes

Burglary – Residential 1
Misc. Crimes Against Society 2
Public Order Offences 2
Vehicle Offences 3
Violence without injury 3
Other Theft 4
Possession of Drugs 4
Criminal Damage 5

Saron (incl. Capel Hendre and Penybanc)

Burglary – Residential 1
Fraud 1
Misc. Crimes Against Society 1
Other Theft 1
Vehicle Offences 2
Criminal Damage 6
Violence without Injury 7
Violence with Injury 11

661.

The following items of correspondence had been received :-

The Welsh Index of Multiple Deprivation (WIMD)

Police Precept consultation 2020/2021

Chair

Carmarthenshire County Council Scrutiny committees

It was **resolved** to note these items.

662.

Proposed new speed hump at Caerbryn

As part of the Cross Hands to Llandybie Phase 2 shared footpath scheme, it is proposed to provide a raised plateau road hump on B4556 Penygroes Road, Caerbryn. The raised plateau is considered necessary in the interest of road safety to maintain low vehicle speeds.

Members **resolved** to inform the County Council that they had no objection to the proposed scheme.

663.

Deposit Revised Local Development Plan

A letter had been received from Carmarthenshire County Council to inform Members that the document had been published for consultation.

The DRLDP sets out the land policies and proposals including the allocation of land through to 2033. The plan is very comprehensive and will be adopted before the end of 2021.

The consultation will be available between the 29th January, 2020 and 13th March, 2020, and there will also be public drop in sessions run throughout February.

664.

GILFACH IAGO

A letter had been received from Ruth Mullen, Director of Environment at Carmarthenshire County Council. The letter states that throughout the longstanding negotiations with Celtic Energy, the Community Council had chosen not to accept Celtic Energy's offer. The Clerk's inference in his previous letter that the Community Council had 'never declined any offer' was incorrect, as she had stated that the Council had 'not accepted' the offer, and that this had a completely different meaning.

The Clerk had written to remind her that costings for the work were still awaited, and what the current update was from Celtic Energy for commencing the work. An update on the progress of the application for footpath diversions had also been requested.

665.

CLERK'S REPORT

a) Public Rights of Way

Chair

i) A large branch had fallen and blocked footpath 51/56 during the recent inclement weather. Dynevor Tree Services had satisfactorily cut up and removed the branch and an invoice for £ 100 had been received.

b) Service Level Agreement for grass cutting, litter collection and general park maintenance (Lot 1), plus maintenance of Llandybie Bowling Green (Lot 3).

The Clerk had met with Gareth Howells of Carmarthenshire County Council to discuss the possible extension of the SLA for a further twelve months. Both parties had been happy with the previous agreement and subject to very minor changes in terms of the schedule of work required, it had been agreed to renew the agreement. Total cost of the contract from 1/4/20 to 31/3/21 will be £20810.01 for Lot 1 and £6561 for Lot 3.

	Lot 1	Lot 3	Total	Actual Cost
2018/2019	£20650	£6306	£26956	£21667 plus £3650 (wet pour clean)
2019/2020	£19729	£6432	£26161	Under discussion with CCC
2020/2021	£20810	£6561	£27371*	

* now includes Blaenau Park

It was **resolved** to accept the costings for 2020/2021.

c) Quotations for Park Inspections

Two quotations had been received for monthly operational park inspections, and a third contractor had informed the Clerk that they did not wish to quote.

Having discussed the quotations with the Chair, the contract had been awarded to Sunshine Playgrounds Ltd for a 2 year period commencing on the 1st February, 2020 at a cost of £2430.

It was **resolved** to confirm the decision of the Chair and Clerk.

d) Register of contractors

A bilingual advert had been placed in the South Wales Guardian at a cost of £297.36 including VAT, asking for any contractor to make an 'Expression of Interest' to be considered across various potential works that would be needed. Responses had been received from a number of businesses, all of which had been added to the Council's list of potential contractors.

e) Office lights

A faulty light in the office had needed to be replaced at a cost of £96. The work had been satisfactorily completed by DJ Electrical and the invoice had been paid with the agreement of the Chair.

f) Cleaning of Llandybie pavilion guttering

The guttering at Llandybie pavilion had been satisfactorily cleaned by Peter Holley at a cost of £90 with no VAT charged. The invoice had been paid with the agreement of the Chair.

g) Overhanging trees at Penygroes park

Trees overhanging the benches overlooking the children's play area had been assessed as a danger to the public in a recent park inspection. Dynevor Tree Services had satisfactorily completed the work of cutting back the branches at a cost of £150.

h) Llandybie Public Conveniences

A blocked drain had been cleared by Jeff's Tipper Hire at a cost of £25 with no VAT charged.

It was **resolved** to retrospectively confirm the decision to pay the items shown at (a),(e),(f), (g) and (h) above.

i) Penybanc Park

The Clerk had asked Carmarthenshire County Council to isolate the Multi Play (Senior) item of equipment at Penybanc park. The recent park inspection had identified a number of concerns and the recommendation from the inspector was that it should be isolated to prevent it being used.

In addition to this equipment, the wet pour surface is in very poor condition with moss and algae, and the edges of the surfacing have come away from the kerbs causing trip hazards. The pathways leading from the main gate to the equipment are also in need of repair. The tree surround to the park is undoubtedly adding to the problems being faced.

The Clerk recommended that costings be obtained to establish the cost of resurfacing under the equipment and paths, and for the replacement of the isolated High Risk climbing frame.

Members **resolved** to accept this recommendation but that prior to any decision the ward Councillors undertake a local survey

j) Park inspection improvements

The Parks and Play Areas committee had authorised park improvement work in July 2019 and a contractor had been appointed to complete the work. Illness had prevented the work being done and recent inspections had identified the poor condition of swings and chains at most of the parks and that they needed to be changed to prevent further chain wear and broken seats in future.

The Clerk had arranged to purchase 12 new cradle and flat swings, suitable link chains and other shackles and pins at a cost of £1395 including VAT and arranged

with a local park maintenance contractor to fit. There had also been number of other issues identified on the inspection reports relating to rust and timber care, which the Clerk had agreed for the work to be done.

It was **resolved** that this work should proceed.

666.

FINANCIAL MATTERS

(i) Payment of accounts

The Clerk reported that the following accounts had been received since the last meeting and paid with the agreement of the Chair:

5034	Welsh Water	Llandybie pavilion 1/6/19 to 26/11/19	£183.07
5035	EDF	Bowls shed – Nov 2019	£20.62
5036	EDF	Llandybie pavilion - Nov 2019	£93.80
5037	EDF	Capel Hendre park – Nov 2019	£11.30
5038	Martin Davies	Translation of November Ordinary and Planning minutes	£108.30
5039	S Griffith	December salary and use of home as office allowance	£2182.80
5040	Mrs R Thomas	December salary and use of home as office allowance	£627.40
5041	H M R C	December 2019	£885.83
5042	S Griffith	Expenses 20/7/19 to 10/12/19 inc broadband, internet security, travel and postages	£466.51
5043	SSE Swalec	Llandybie Public Conveniences 13/9/19 to 11/12/19	£45.40
5044	EDF	Saron pavilion November 2019	£57.69
5045	D J Electrical	Replacement lights at Office	£96.00
5046	Jeff's Tipper Hire	Opening and closing of public conveniences during December 2019	£868.00
5047	Llandybie Parish Church	Annual servicing of church clock	£358.80
5048	Newsquest	Advert in South Wales Guardian re: list of contractors	£297.36
5049	EDF	Llandybie MUGA	£11.30
5050	Welsh Water	Penygroes Public Conveniences 14/6/19 – 5/12/19	£199.83
5051	Peter Holley	Cleaning of guttering at Llandybie pavilion	£90.00
5052	SSE Swalec	Electricity at Penygroes toilets 12/9/19 – 18/12/19	£30.18
5053	Dynevor Tree Services	Final payment of footpath maintenance contract	£110.00

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5054	EDF	Bowling Green Shed – Dec 2019	£19.98
5055	EDF	Llandybie pavilion – Dec 2019	£27.31
5056	EDF	Capel Hendre park – Dec 2019	£10.93
5057	EDF	Llandybie MUGA – Dec 2019	£10.93
5058	EDF	Saron pavilion – Dec 2019	£29.00
5059	Vision ICT	Website hosting and support to Feb 2021	£300.00
5064	Cancelled		
5065	Welsh Water	Llandybie Public Conveniences 20/7/19 – 9/1/20	£89.17
5070	Welsh Water	Llandybie Bowls and Tennis pavilion 17/7/19 – 6/1/20	£128.07

The following Invoice and Payment requests had also been received.

5060	S Griffith	January salary and use of home as office allowance	£2182.80
5061	Mrs R Thomas	January salary and use of home as office allowance	£627.60
5062	H M R C	January 2020	£885.63
5063	Newhall Janitorial Ltd	Cleaning materials for public conveniences	£311.77
5066	Rhian Thomas	Expenses 1/9/19 – 1/1/20 inc Travel and postages	£100.54
5067	Dynevov Tree Services	Remove fallen tree from FP 51/56 and cut back trees at Penygroes Park	£250.00
5068	B T	Clerk's Telephone 15/1/20 – 14/4/20	£116.96
5069	Fenland Leisure Products Ltd	Purchase of park swings / chains equipment	£1395.00
5071	Jeff's Tipper Hire	Opening and closing public conveniences	£868.00
5071	Jeff's Tipper Hire	Unblocking toilets at Llandybie	£25.00
5072	hsl Compliance	Water hygiene service visits Sep 2019 – January 2020	£1049.50
5073	EDF	Bowling Green Shed – Jan 2020	£18.43
5074	EDF	Llandybie pavilion – Jan 2020	£108.41
5075	EDF	Capel Hendre park – Jan 2020	£9.88
5076	EDF	Llandybie MUGA – Jan 2020	£9.88
5077	EDF	Saron pavilion – Jan 2020	£19.65
5079	SSE Swalec	Electricity at Office and chamber 9/10/19 – 8/1/20	£58.53

Members **resolved** that the accounts should be paid.

Chair

(ii) Monthly monitoring of the budget

	2018/19 Profit and loss £	2019/20 Estimate £	Actual Income and expenditure 1.4.19- 31.12.19 £
Precept	180,000	180,000	180,000
Maintenance Grant	46,640	0	3,841
Interest: Lloyds	184	250	105
Interest: investment accounts	306	400	0
Refund EDF	166	0	1,206
Rights of way	3000	3,000	3,000
Hire of Facilities	0	4,200	4,700
CCC refund of VAS		1,800	
	<u>230,296</u>	<u>189,650</u>	<u>192,852</u>
General administration	50,722	56,575	17,169
Staffing	43,656	43,656	35,064
Parks and Play Areas	50,062	30,000	104,940
Section 137 payments	7,348		3,759
Payments under other powers	1850		1,550
Public Open Spaces	1,663		4,450
Village halls	4,545		2,470
Burial grounds	3,250	18000	2,250
Rights of way – maintenance	4,745	10000	5,357
Rights of way – improvement	0		
Public lighting - energy	7,877		
Public lighting - improvement	0	8,500	
Community development	68,565	25,000	30,363
Llandybie public conveniences	4,572		4,386
Penygroes public conveniences	3,704	10,000	5,098
Chairman's Allowance	300	300	
	<u>250,419</u>	<u>202,031</u>	<u>216,856</u>
Balance for the year (period)	-20,123		-24,004
b/f	438,102		417,979
c/f	417,979		393,975

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Cash and investments	402,723		386,207
Debtors	15,256		7,768
Creditors	0		0
	417,979		393,975

(iii) Commentary where actual spend is greater than 15% of YTD budget.

Parks and Play areas - The 3rd valuation of the February 2019 tender had been paid as had the invoice for new equipment at Llandybie and Penygroes parks.

(iv) Cash reconciliation

A quarterly cash reconciliation to the 31st December, 2019 had been undertaken by Councillor W.D Evans. There had been no issues to report.

667.

Request for information from County Councillors on Section 106 agreements

There were none.

668.

Reports on seminars / joint meetings

There were none.

669.

Date of next meeting

Members **resolved** that the next Ordinary meeting of Council be held on the 26th February, 2020

670.

As there was no further business to discuss, the Chair declared the meeting closed at 7.35 p.m.

Chair