

15<sup>th</sup> of February, 2024

**Minutes of a meeting of the Finance Committee of Llandybie Community Council held at the Council offices , High street, Llandybie and on Microsoft Teams on Thursday, 15<sup>th</sup> of February, 2024 at 6.30 p.m.**

**Present**

|                  |              |                  |           |
|------------------|--------------|------------------|-----------|
| Councillors      | P.H. Roberts | D. Thomas        | E. Davies |
|                  | R. A. Davies | Mrs C. Thomas    |           |
| <b>Apologies</b> | D. Hopkins   | Mrs K.D.L Davies |           |

**Absent** I. Rh. Llewelyn

**397.**

**Declaration of Interest**

Cllr P. H. Roberts declared an interest on item 398 regarding a grant application for Penygroes Welfare Hall.

Cllr E. Davies declared an interest on item 398 regarding a grant application for Menter Dinefwr.

**398.**

**Applications for Financial Assistance**

The Clerk distributed detailed copies of the spreadsheet that summarised the applications received from community organisations. A list of application were discussed and the following decisions of note were discussed on applications were awards were not in total agreement and fell short of criteria.

It was felt as a consensus that the Urdd ‘Fund for all’ appeal application was an all Wales appeal on not of sufficient local focus and therefore was not awarded.

The application from Llandybie Social and Athletic Club it was felt as a consensus was a business and although trustees worked without remuneration it fell outside the volunteer run organisation, charity run, social enterprise and community interest company stipulation of the award.

The Urdd Eisteddfod Maldwyn 2024 was not awarded in terms of the lack of local focus on where the local precept payers money would be spent.

The Cancer Information and Support Services in South West Wales was not awarded due to the non-local focus of the on where the local precept payers money would be spent.

The application for Y Llofwr was not awarded due to the fact that after repeated request accounts were not forthcoming.

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Chair

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The award request from Ysgol Llandybie was turned down due to the fact that after repeated requests no acceptable letter from a school extra curriculum pupil .... Was received along with no evidence of where the fund would be deposited.

After much debate the award to Ammanford Netball Club was turned down as members felt there was a lack of Llandybie Community focus on what was an application from a club in the Ammanford Town area.

A special award was made to Penygroes Welfare Hall of £4,000 which was a 50% intervention towards the cost of a new boiler which was key to keeping the hall open as a key community hub for precept paying residents in Penygroes. It was debated and decided that this was in line with a president that been set for special awards to other community halls in the past.

Cllr P. H. Roberts who had declared an interest outlined that Penygroes Welfare Hall had exhausted all other grant avenues but had been successful in the past in attracting ‘green grants’ for more sustainable energy and energy saving such LED Lighting, new energy efficient windows and Solar Power Panels.

Discussion was had regarding future applications from similar community hubs and it was recognised by members that Llandybie Memorial Hall, Saron Hall, Caerbryn Hall and Penygroes Welfare Hall were examples of key community benefit organisations run by volunteers.

Cllr E. Davies intervened to say that he felt that better ‘working together initiative’ could be entered into with these identified organisations to realise a forward planning relationship where the need for support within the remit of the grant could identified as an ongoing asset management plan.

**It was agreed** that the Clerk consider this and include it as an agenda item at the next Ordinary Meeting.

**It was agreed** that the Clerk include it as an agenda item at the next Ordinary Meeting a formal statement to be adopted by the Council on award criteria to include reference to volunteer run organisation, charity run, social enterprise and community interest company in the stipulation of the criteria of the grant award. This was to make a clear differentiation between these and a formal ‘business’ or ‘Commercial club or society’.

A summary of the decisions on award allocations are as follows;

Ceisiadau am Gymorth Ariannol Chwefror 2024  
Financial Assistance February 2024

Applications for

| Enw'r Mudiad   | Grant Ddiwethaf<br>Last Award | Cyflwynwyd Cyfrifon<br>Accounts Submitted | Swm a Ofynwyd<br>Amount Requested | Argymhelliad<br>Recommendation | Name of Organisation  |
|--|-------------------------------|---|-----------------------------------|--------------------------------|---|
| <b>Cyffredinol</b>   |                               |   |                                   |                                | <b>General</b>  |
| Apêl Cronfa Cyfle i Bawb yr Urdd                               | Newydd                        | ✓   | No specific request               | No award                       | The Urdd's Fund for All appeal                                  |
| Crafty Baggers   | Newydd                        | Have bank a/c                             | £300                              | £400                           | Crafty Baggers  |
| Clwb Cymdeithasol Athletis Llandybie                           | Newydd                        | ✓   | No specific request               | No award                       | Llandybie Social and Athletic Club                              |
| Cylch Meithrin Penygroes                                       | £300 2.23                     | ✓   | No specific request               | £300                           | Penygroes Nursery   |
| Cylch Meithrin Saron a'r Hendre                                | Newydd                        | ✓   | No specific request               | £300                           | Saron and Hendre Nursery  |
| Cylch Meithryn Blaenau   | £300                          | ✓   | No specific request               | £300                           | Cilch Meithryn Blaenau  |
| Cymdeithas Henoed Penygroes ar Cylch****                       | £300 2.23                     | ✓   | No specific request               | £300                           | Penygroes and District OAP Association                          |
| Dawnsyr Penrhyd  | £200 2.23                     | ✓   | No specific request               | £200                           | Dawnsyr Penrhyd   |
| Eisteddfod Genedlaethol Urdd Gobaith Cymru Maldwyn 2024        | Newydd                        | ✓   | No specific request               | No award                       | Urdd National Eisteddfod Maldwyn 2024                           |
| Ffederasiwn Clybiau Ffermwyr Ifanc Sir Gar                     | Nil 02.21                     | ✓   | No specific request               | No award                       | Carmarthenshire Federation of Young Farmers Clubs               |
| Ffrindiau Tenovus Llandybie                                    | Applied 03.20 but no a/c      | ✓   | No specific request               | £300                           | Friends of Tenovus Llandybie                                    |
| Gardd Gymunedol Heol Spien                                     | Applied 9.23But no a/c        | Will open Bank a/c                        | £600                              | £500                           |   |
| Glo Man  | £200 2.22                     | ✓   | No specific request               | £200                           | Glo Man   |
| Gwasanaethau Gwybodaeth a Chymorth Canser yn Ne-Orllewin Cymru | Nil 02.21                     | ✓   | No specific request               | No award                       | Cancer Information and Support Services is the South West Wales |
| Menter Dinefwr   | Newydd                        | ✓   | No specific request               | £200                           | Menter Dinefwr  |
| Y Lloffwr  | Nil 9.20                      | Requested                                 | No specific request               | No award                       | Y Lloffwr   |

|                            |           |      |                     |          |                          |
|----------------------------|-----------|------|---------------------|----------|--------------------------|
| Ysgol Gynradd Blaenau      | £200 2.23 | ✓    | No specific request | £200     |                          |
| Ysgol Gynradd Llandybie    | £500 9.21 | None | No specific request | No award | Llandybie Primary School |
|                            |           |      |                     |          |                          |
| <b>Neuaddau</b>            |           |      |                     |          | <b>Halls</b>             |
| Neuadd Caerbryn            | £770 2.23 | ✓    | No specific request | £770     | Caerbryn Welfare Hall    |
| Neuadd Leisant Penygroes   | £990 2.23 | ✓    | No specific request | £990     | Penygroes Welfare Hall   |
| Neuadd Leisant Penygroes   | £8,000    | ✓    | No specific request | £4,000   | Penygroes Welfare Hall   |
|                            |           |      |                     |          |                          |
| <b>Chwaraeon</b>           |           |      |                     |          | <b>Games</b>             |
| Clwb Pel Droed Caerbryn    | £350 2.23 | ✓    | £350                | £350     | Caerbryn AFC             |
| Clwb Pel-rwyd Rhydaman     | Newydd    | ✓    | No specific request | No award | Ammanford Netball Club   |
|                            |           |      |                     |          |                          |
| <b>Mynwentydd</b>          |           |      |                     |          | <b>Buriel Grounds</b>    |
| Capel y Bedyddwyr Saron    | £300 9.22 | ✓    | No specific request | £300     | Saron Baptist Chapel     |
| Teml Apostolaidd Penygroes | £300 2.23 | ✓    | No specific request | £300     | Temple Apostolic Church  |
|                            |           |      |                     |          |                          |

**It was agreed** that the Clerk present these awards for ratification at the next Ordinary Meeting on Tuesday 27<sup>th</sup> of February 2024.

**399.**

#### **Discussion of Signatory Changes and Online Banking Arrangements.**

The Clerk confirmed that the Council was now fully online in terms of its ability to make payments and transactions digitally and online. The three signatories were now Cllr E. Davies, Cllr K. D. L. Davies and Cllr S. Roberts. The Clerk further confirmed that payment schedules were being made weekly with emails pre notifying the signatories of the transactions were being sent out and his actions were then authorised through the online account by at least two of the three signatories.

**340.**

#### **Update of External Audit for 2023/24.**

The Clerk confirmed all questions were answered in the latest email from the Welsh Audit Office and he was expecting further notification and updates to report to the upcoming Ordinary Meeting

**341.**

**To agree Budget for 2024/25.**

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Chair

Cyngor Cymuned Llandybie - Cynnig y gyllideb 2024-25  
Llandybie Community Council - Budget Proposal 2024-25

notes

|                                    | 2023-24        | Predicted 23-24 | Proposal       |                                   |
|------------------------------------|----------------|-----------------|----------------|-----------------------------------|
|                                    | £              |                 | 2024 -2025     |                                   |
|                                    | £              |                 | £              |                                   |
| Presept                            | 180,000        | 180,000         | 180,000        | Presept                           |
| Llog : Lloyds                      | 800            | 800             | 800            | Interest: Lloyds                  |
| Llog : cyfrifon buddsoddi          | 250            | 5,000           | 3,500          | Interest: investment accounts     |
| VAT                                | 12,000         | 23,000          | 17,000         | VAT                               |
| Section 106                        | 0              | 31,480          | 20,000         | Saron                             |
| Hawliau tramwy                     | 3,000          | 3,000           | 3,000          | Rights of way                     |
| Cytundebau llogi                   | 4,700          | 4,700           | 4,700          | Hire Agreements                   |
|                                    | <u>200,750</u> | <u>247,980</u>  | <u>229,000</u> |                                   |
| Staff                              | 51,225         | 48,656          | 61,864         | Staffing                          |
| Adeiladau                          | 20,050         | 21,728          | 22,000         | Premises                          |
| Gwasanaethau swyddfa               | 5,300          | 11,728          | 6,000          | Office Services                   |
| Costau Aelodau                     | 13,800         | 13,800          | 15,875         | Member costs                      |
| Gwasanaethau a Tanysgrifiadau      | 6,050          | 6,050           | 6,050          | Services and Subscriptions        |
| Adran 137                          |                |                 | 0              | Section 137                       |
| Taliadau dan bwerau eraill         |                |                 | 0              | Payments under other powers       |
| Mannau agored cyhoeddus            |                |                 | 0              | Public open spaces                |
| Neuaddau pentref                   |                |                 | 0              | Village halls                     |
| Mynwentydd                         | 20,000         | 15,360          | 20,000         | Burial grounds                    |
| Hawliau tramwy - cynnal            |                |                 | 0              | Rights of way - maintenance       |
| Hawliau tramwy - gwella            | 10,000         | 6,400           | 10,000         | Rights of way - improvement       |
| Toori gwair/sbwriel / cyfleustarau | 30,000         | 38,532          | 31,500         | Grass cutting/ litter/ facilities |
| Atgyweirio a ailosod parciau       | 20,000         | 5,147           | 21,500         | Park repairs and replacement      |
| Goleuadau cyhoeddus - ynni         |                |                 | 0              | Public lighting - energy          |
| Goleuadau cyhoeddus - gwella       | 6,000          | 3,900           | 6,000          | Public lighting - improvement     |
| Datblygiad cymunedol               | 42,000         | 35,731          | 15,000         | Community development             |
| Election costs                     | 0              | 19,000          | 16,000         |                                   |
| Toiledau cyhoeddus                 | 14,000         | 11,226          | 11,000         | Public conveniences               |
| Vat                                | 12,000         | 23,000          | 17,000         |                                   |
|                                    | <u>250,425</u> | <u>260,258</u>  | <u>259,789</u> |                                   |

Llofnodwyd / Signed

Cadeirydd / Chair

Clerc / Clerk

**Deficit for 2023/24; funding from reserves**

30,789 Last budget £50,075

**Additional Budget 2024/25 notes****Staffing;**

|  |       |
|--|-------|
| Clerk going from point 29 to point 30 in April 2024  | 887   |
| Admin Assitant going from point 5 national pay award | 252   |
| (Allowance for pay award @ 3%)                       | 1500  |
| Pension  | 8,000 |

**Members costs;**

|  |       |
|--|-------|
| Increase to annual allowance (was £150 now £153) | 75    |
| IT Tablets for meetings                          | 2,000 |

**Election Costs**

8,000

**Grass cutting;**

|  |       |
|--|-------|
| 5% Annual increase in Council Services | 1,500 |
| Parks and Repairs increase of 5%       | 1,500 |

**Total****23,714****Predicted balance £271,000****1. Reserves 2022/23 Earmarked at £170.00**

|   |         |
|---|---------|
| Parks and Play Areas x 11 parks   | 150,000 |
| Legacy of Caerbryn refurbishment of Caerbryn park – agreed as a payment to Caerbryn Welfare Association once other grant funders had been found for the park refurbishment. | 20,000  |

**2. Reserve funding of deficite on budget to keep precep**

30,789

**3. General Reserves - £70,211**

70,211

This equates to 4.7 months of precept or 3.2 months of gross budgeted expenditure.

Cllr R. A. Davies welcomed the budget but asked if the repair of the Cilyrychen Clock had been considered, the Clerk confirmed that this was recognised in the Community Budget.

Chair

15<sup>th</sup> of February, 2024

Cllr E. Davies asked if the monies in the savings accounts could be best served in a fixed deposit account to give a better return for the public purse, Cllr R. A. Davies concurred but that this be considered carefully and a cap be put on the invested amount that this be ratified by full council. The Clerk asked that given that Cllr E. Davies had a professional knowledge in the finance and investment area that he meet to discuss the matter with Cllr E. Davies separately to the meeting to discuss advice and options to put to full council.

**I was agreed** that this be put as an agenda item at the next Ordinary Meeting for full council ratification.

Cllr Eifion Davies concurred with the Chair Cllr C. Thomas that the Clerk had worked in an exemplary manner in compiling the budget and in explaining the detail. Cllr E. Davies wanted it noted in the minutes that the Clerk except the committees thanks for the professional diligence he has shown in preparing the budget.

**342.**

As there was no further business to discuss, the Chair declared the meeting closed at 7.28 p.m.